

NORTH COUNTY FIRE & MEDICAL DISTRICT  
GOVERNING BOARD  
REGULAR SESSION

Thursday, October 15, 2015

MINUTES

(Agenda items may have been taken out of order at the discretion of the Chairman.)

I. CALL TO ORDER

Board Chairman Wilson called the Governing Board Meeting to order on Thursday, October 15, 2015, at 9:00 a.m. at the District Administrative Office, 18818 N. Spanish Garden Drive, Sun City West, Arizona.

II. ROLL CALL/AFFIRMATION OF QUORUM

Members Present: Board Chairman David Wilson, Board Clerk Dusty Rhodes, Board Member Bill Hamel, Board Member Jack Meyer, Board Member Smitty Smith

Members Absent: None

Administrative Staff Present: Fire Chief Rob Biscoe, Assistant Chief Mary Dalton, Assistant Chief Tim Van Scoter, Accounting Supervisor Coaleen Poland, Administrative Coordinator Deb Johnson

Media Present: Philip Haldiman – *The Independent*, Tina Gamez – *Daily News-Sun*

Public Comment: Resident Dick Cherry

III. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

IV. RECOGNITION

A. Years of Service Award – Engineer Vince Nielsen – 15 Years  
Engineer Nielsen was recognized for his years of service to the District.

B. National Wildfire Coordinating Group Position Accomplishments - Firefighter/Paramedic Darby Starr - Strike Team Leader-Engine; Engineer Vince Nielsen - Single Resource-Engine Boss; and Firefighter Steve Flores - Single Resource-Engine Boss

The above personnel were recognized for their accomplishments in the National Wildfire Coordinating Group as participants on the District's Wildland Firefighter's Team.

**V. CALL TO THE PUBLIC**

Resident Dick Cherry, Sun City West Posse Liaison to the District, thanked the District in advance for their participation in the Posse Open House scheduled for October 24. Mr. Cherry also requested that, if possible, the District's Brush Truck be present at the Open House. He stated that he feels it would be beneficial for attendees to learn what the Brush Truck is utilized for by the District.

**VI. MINUTES**

A. Discussion & Possible Action re: Board Workshop – September 15, 2015

**Board Clerk Rhodes moved that the minutes of the September 15, 2015 Board Workshop be approved. Board Member Hamel seconded the motion.**

There were no corrections or additions. Vote conducted. **MOTION CARRIED.**

AYES: Rhodes, Hamel, Meyer, Smith  
NAYS: None  
ABSTAIN: Wilson

B. Discussion & Possible Action re: Regular Board Meeting – September 17, 2015

**Board Member Hamel moved that the minutes of the September 17, 2015 Regular Board meeting be approved. Board Clerk Rhodes seconded the motion.**

There were no corrections or additions. Vote conducted. **MOTION CARRIED.**

AYES: Rhodes, Hamel, Smith  
NAYS: None  
ABSTAIN: Wilson, Meyer

**VII. FINANCIAL SUMMARY AND REPORTS**

A. Monthly Financial Division Current Events Summary for September 2015

Accounting Supervisor Poland presented an overview of the September 2015 Financial Division Current Events Summary. The monthly Financial Division Current Events Summary is attached to the official Governing Board meeting packet.

**VIII. CONSENT AGENDA**

- A. Approval of the September 2015 Monthly Financial Report  
Accounting Supervisor Poland answered any questions from the Board regarding the monthly financial report. The September 2015 Monthly Financial Report is attached to the official Governing Board meeting packet.

**Board Member Meyer moved that the Governing Board approve the September 2015 Monthly Financial Reports and account reconciliations per Arizona Revised Statutes including, but not limited to, the following: Register of Checks, Warrants, & Deposits, Statement of Financial Activities, Statement of Net Assets, and Cash Flow Projection Report. Board Member Hamel seconded the motion.**

*Public Comment: None*

Discussion followed. Vote conducted. **MOTION CARRIED.**

AYES: Wilson, Rhodes, Hamel, Meyer, Smith  
NAYS: None

**IX. CURRENT EVENTS SUMMARIES, REPORTS, AND/OR CORRESPONDENCE**

- A. Emergency/Support Services Divisions Current Events Summary for September 2015  
Assistant Chief Van Scoter provided a brief overview of the September 2015 Emergency/Support Services Division Current Events Summary and answered any questions from the Board. The September 2015 Emergency/ Support Services Divisions Current Events Summary is attached to the official Governing Board meeting packet.
- B. Administrative/Community Risk Management Divisions Current Events Summary for September 2015  
Assistant Chief Dalton provided a brief overview of the September 2015 Administrative/Community Risk Management Divisions Current Events Summary and answered any questions from the Board. The September 2015 Administrative/ Community Risk Management Divisions' Current Events Summary is attached to the official Governing Board meeting packet.
- C. Monthly Correspondence Report  
There was no correspondence to review.

**X. NEW BUSINESS**

A. Discussion & Possible Action re: Mediclaim Data Services (MDS) Ambulance Billing Contract Termination

There was no presentation from staff as information was given to the Board regarding this item at the October 13, 2015 Board Workshop. There were no additional questions from the Board.

**Board Clerk Rhodes moved that Board Chairman Wilson and Administrative staff be authorized to terminate the services of Mediclaim Data Services (MDS) as the District's ambulance billing company effective 120 days from notification as outline in the current MDS/District contract. Board Member Smith seconded the motion.** Discussion followed.

*Public Comment: None*

Vote conducted. **MOTION CARRIED.**

AYES: Wilson, Rhodes, Hamel, Meyer, Smith  
NAYS: None

B. Discussion & Possible Action re: Proposed Capital Projects Expenditure – Thermal Imaging Cameras

There was no presentation from staff as information was given to the Board regarding this item at the October 13, 2015 Board Workshop. There were no additional questions from the Board.

**Board Clerk Rhodes moved that the Governing Board approve the purchase of two (2) Thermal Imaging Cameras (TIC's) from the District's Capital Fund account for an amount not to exceed \$11,000.00. Board Member Hamel seconded the motion.** Discussion followed.

*Public Comment: None*

Vote conducted. **MOTION CARRIED.**

AYES: Wilson, Rhodes, Hamel, Meyer, Smith  
NAYS: None

C. Discussion & Possible Action re: Proposed Capital Projects Expenditure - Interior and Exterior Facility Painting - Administration Offices

There was no presentation from staff as information was given to the Board regarding this item at the October 13, 2015 Board Workshop.

**Board Clerk Rhodes moved that the Governing Board accept the bid from Happy Valley Construction LLC to repaint the exterior and selected areas of the interior of the Administrative building for an amount not to exceed \$24,000.00 with funding from the District's Capital Fund. Board Member Smith seconded the motion.** Discussion followed. Board Clerk Rhodes stated that the building is almost ten years old and the work needs to be done. Board Member Meyer stated that it would seem to be routine maintenance. Board Chairman Wilson stated that three bids had been obtained for the project.

*Public Comment: None*

Vote conducted. **MOTION CARRIED.**

AYES: Wilson, Rhodes, Hamel, Meyer, Smith  
NAYS: None

D. Discussion & Possible Action re: Proposed Capital Projects Expenditure – Nurse Practitioner Equipment

Health & Medical Coordinator Haro reviewed for the Board the additional information that they had requested regarding the stress test treadmill and answered any additional questions from the Board.

**Board Member Smith moved that District staff be authorized to purchase the necessary equipment and supplies to facilitate the District's Community Integrated Healthcare Program for an amount not to exceed \$35,000. Board Clerk Hamel seconded the motion.** Discussion followed.

*Public Comment: Resident Dick Cherry asked how the equipment would be utilized to support in-house testing. Health & Medical Coordinator Haro answered Resident Cherry's questions.*

Vote conducted. **MOTION CARRIED.**

AYES: Wilson, Rhodes, Hamel, Meyer, Smith  
NAYS: None

E. Discussion & Possible Action re: Proposed Capital Projects Expenditure - Fitness/Health Center Improvements

Assistant Chief Van Scoter reviewed the revised drawing of the proposed improvements for the Board and answered any questions regarding the project. Board Member Meyer stated that he thought the improvements would greatly assist the Nurse Practitioner with what needed to be accomplished. The project is estimated to be completed early in 2016.

**Board Member Smith moved that the Administrative staff be authorized to complete the District's Fitness/Health Center improvements for an amount not to exceed \$25,000.00 with funding from the District's Capital Fund. Board Clerk Rhodes seconded the motion. Discussion followed.**

*Public Comment: None*

Vote conducted. **MOTION CARRIED.**

AYES: Wilson, Rhodes, Hamel, Meyer, Smith  
NAYS: None

**XI. SUGGESTED ITEMS FOR FUTURE BOARD WORKSHOP MEETING AGENDAS**

There were no new items suggested. Board Chairman Wilson informed the Board that he would be absent for the November 2015 meetings and that Board Clerk Rhodes would be Acting Chairman for those meetings.

**XII. ADJOURNMENT**

The meeting adjourned at 9:48 a.m.

  
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Dusty Rhodes, Board Clerk