

NORTH COUNTY FIRE & MEDICAL DISTRICT
GOVERNING BOARD
REGULAR SESSION

Thursday, November 19, 2015

MINUTES

(Agenda items may have been taken out of order at the discretion of the Chairman.)

I. CALL TO ORDER

Acting Chairman Rhodes called the Governing Board Meeting to order on Thursday, November 19, 2015, at 9:00 a.m. at the District Administrative Office, 18818 N. Spanish Garden Drive, Sun City West, Arizona.

II. ROLL CALL/AFFIRMATION OF QUORUM

Members Present: Board Clerk Dusty Rhodes, Board Member Bill Hamel, Board Member Jack Meyer, Board Member Smitty Smith

Members Absent: Board Chairman David Wilson

Administrative Staff Present: Fire Chief Rob Biscoe, Assistant Chief Mary Dalton, Assistant Chief Tim Van Scoter, Accounting Supervisor Coaleen Poland, Administrative Coordinator Deb Johnson

Media Present: None

Public Comment: Resident Norm Benoit

III. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

IV. RECOGNITION

A. 2015 Firefighter of the Year Award – Captain Paramedic Chris Barkley
Captain Barkley was recognized by the Board as the District's 2015 Firefighter of the Year.

B. 2015 EMT/Paramedics of the Year – Paramedic Aeris Bailey, Sam Rueb
Paramedic Aeris Bailey and Sam Rueb were recognized by the Board as the District's EMT/Paramedics of the Year.

(Break – 9:10-9:25 a.m.)

V. PROPOSED AMENDMENTS TO FISCAL YEAR 2015/2016 BUDGET AND OPERATIONAL PLAN OVERVIEW/PUBLIC HEARING

A. Overview of Proposed Amendments to Fiscal Year 2015/2016 Budget and Operational Plan

Accounting Supervisor Poland provided an overview for the Board of the proposed amendments to the Fiscal Year 2015/2016 Budget and Operational Plan and the statutory obligations for the adoption of those amendments. The amendments are necessary due to the District's receipt of funding from the FEMA SAFER Grant for additional personnel. Grant funds will be added to the revenue portion of the budget and will be expended so there is no effect on the bottom line of the adopted budget. Supervisor Poland answered any questions from the Board regarding the amendments. A Special meeting is scheduled for December 15, 2015 in place of the regularly scheduled Board Workshop to adopt the proposed amendments as required by statute.

B. At 9:30 a.m., Acting Chairman Rhodes opened the Public Hearing for public comments and questions regarding the amendments to the Fiscal Year 2015/2016 Budget and Operational Plan.

Resident Norm Benoit asked if North County Fire & Medical District was the only Fire District to receive the SAFER Grant. Chief Dalton answered Resident Benoit's question.

At 9:33 a.m., Acting Chairman Rhodes closed the Public Hearing.

VI. CALL TO THE PUBLIC

There was no response to the Call to the Public.

VII. MINUTES

A. Discussion & Possible Action re: Board Workshop – October 13, 2015

Board Member Hamel moved that the minutes of the October 13, 2015 Board Workshop be approved. Board Member Smith seconded the motion.

There were no corrections or additions. Vote conducted. **MOTION CARRIED.**

AYES: Rhodes, Hamel, Meyer, Smith
NAYS: None

B. Discussion & Possible Action re: Regular Board Meeting – October 15, 2015

Board Member Hamel moved that the minutes of the October 15, 2015 Regular Board meeting be approved. Board Member Smith seconded the motion.

There were no corrections or additions. Vote conducted. **MOTION CARRIED.**

AYES: Rhodes, Hamel, Meyer, Smith
NAYS: None

C. Discussion & Possible Action re: Special Board Meeting – November 10, 2015

Board Member Hamel moved that the minutes of the November 10, 2015 Regular Board meeting be approved. Board Member Smith seconded the motion.

There were no corrections or additions. Vote conducted. **MOTION CARRIED.**

AYES: Rhodes, Hamel, Meyer, Smith
NAYS: None

VII. FINANCIAL SUMMARY AND REPORTS

- A. Monthly Financial Division Current Events Summary for October 2015
Accounting Supervisor Poland presented an overview of the October 2015 Financial Division Current Events Summary. The monthly Financial Division Current Events Summary is attached to the official Governing Board meeting packet.

VIII. CONSENT AGENDA

- A. Approval of the October 2015 Monthly Financial Report
Accounting Supervisor Poland answered any questions from the Board regarding the monthly financial report. The October 2015 Monthly Financial Report is attached to the official Governing Board meeting packet.

Board Member Hamel moved that the Governing Board approve the October 2015 Monthly Financial Reports and account reconciliations per Arizona Revised Statutes including, but not limited to, the following: Register of Checks, Warrants, & Deposits, Statement of Financial Activities, Statement of Net Assets, and Cash Flow Projection Report. Board Member Smith seconded the motion.

Public Comment: None

Discussion followed. Vote conducted. **MOTION CARRIED.**

AYES: Rhodes, Hamel, Meyer, Smith
NAYS: None

IX. CURRENT EVENTS SUMMARIES, REPORTS, AND/OR CORRESPONDENCE

A. Emergency/Support Services Divisions Current Events Summary for October 2015

Assistant Chief Van Scoter provided a brief overview of the October 2015 Emergency/Support Services Division Current Events Summary and answered any questions from the Board. The October 2015 Emergency/Support Services Divisions Current Events Summary is attached to the official Governing Board meeting packet.

B. Administrative/Community Risk Management Divisions Current Events Summary for October 2015

Assistant Chief Dalton provided a brief overview of the October 2015 Administrative/Community Risk Management Divisions Current Events Summary and answered any questions from the Board. The October 2015 Administrative/Community Risk Management Divisions' Current Events Summary is attached to the official Governing Board meeting packet.

C. Monthly Correspondence Report

Acting Chairman Rhodes reviewed four pieces of correspondence thanking the District for the following: a station tour, a Falls Prevention event, the District's Matter of Balance Class, and supporting a golf outing.

X. SUGGESTED ITEMS FOR FUTURE BOARD WORKSHOP MEETING AGENDAS

There were no new items suggested.

XI. ADJOURNMENT

The meeting adjourned at 9:45 a.m.



Dusty Rhodes, Board Clerk