

NORTH COUNTY FIRE & MEDICAL DISTRICT
FIRE BOARD
SPECIAL SESSION

Tuesday, August 4, 2015

MINUTES

(Agenda items may have been taken out of order at the discretion of the Chairman.)

I. CALL TO ORDER

Board Chairman Wilson called the Board Meeting to order on Tuesday, August 4, 2015, at 9:00 a.m. at the District Administrative Office, 18818 N. Spanish Garden Drive, Sun City West, Arizona.

II. ROLL CALL

Members Present: Board Chairman David Wilson, Board Clerk Dusty Rhodes, Board Member Bill Hamel, and Board Member Jack Meyer

Members Absent: Board Member Smitty Smith

Staff Present: Fire Chief Rob Biscoe, Assistant Chief Tim Van Scoter, Assistant Chief Mary Dalton, Accounting Supervisor Coaleen Poland, and Administrative Coordinator Deb Johnson

Media Present: None

III. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

IV. CALL TO THE PUBLIC

There was no response to the Call to the Public.

V. NEW BUSINESS

A. Discussion & Possible Action re: Acceptance of 2014 Staffing for Adequate Fire and Emergency Response (SAFER) Grant Award

Assistant Chief Dalton provided an overview of the requirements of the grant award including covered and non-covered expenses. The estimated non-covered expenses for the first year were budgeted in the 2015-2016 Fiscal Year Budget. The grant award is for \$1,218,168 for the purpose of hiring six (6) full-time firefighters. The hiring of veterans could increase this funding amount. Board Member Rhodes congratulated the grant writers.

Board Clerk Rhodes moved that the Fire Board accept the 2014 Staffing for Adequate Fire and Emergency Response (SAFER) Grant Award for

\$1,218,168.00 for the purpose of hiring six (6) full-time firefighters per the requirements of the grant. Board Member Hamel seconded the motion. Discussion followed. Board Chairman Wilson reviewed research he had compiled regarding the SAFER grant.

Public Comment: None

Vote conducted. **MOTION CARRIED.**

AYES: Wilson, Rhodes, Hamel, Meyer
NAYS: None

B. Discussion & Possible action re: Maricopa County Department of Elections Intergovernmental Agreement (IGA)

Administrative Coordinator Johnson reviewed for the Board the purpose of this long-standing IGA.

Board Clerk Rhodes moved that, after final legal review, staff and Chairman Wilson be authorized to sign the updated Maricopa County Department of Elections Intergovernmental Agreement (IGA). Board Member Hamel seconded the motion. Discussion followed.

Public Comment: None

Vote conducted. **MOTION CARRIED.**

AYES: Wilson, Rhodes, Hamel, Meyer
NAYS: None

C. Discussion & Possible Action re: Arizona State Cooperative Renewal Agreement

Assistant Chief Van Scoter reviewed for the Board the purpose of the Arizona State Cooperative Renewal Agreement and the District's participation as a state cooperator. This agreement is related to the District's wildland fire response for the Arizona State Forestry Division with both personnel and equipment. The Forestry Division is in the process of renewing the IGA's with all of their cooperators.

Board Member Hamel moved that, after final legal review, staff and Chairman Wilson be authorized to sign the updated Arizona State Cooperative Renewal Agreement related to wildland fire suppression and all hazard emergency response requests. Board Clerk Rhodes seconded the motion. Discussion followed.

Public Comment: None

Vote conducted. **MOTION CARRIED.**

AYES: Wilson, Rhodes, Hamel, Meyer
NAYS: None

D. Discussion & Possible Action re: Noncriminal Justice Agency User Agreement

Administrative Coordinator Johnson reviewed for the Board the purpose of this agreement which allows the District to perform fingerprint checks for all new personnel. This is a legal requirement. The revision request is related to the District's name change.

Board Clerk Rhodes moved that staff and Chairman Wilson be authorized to sign the updated Noncriminal Justice Agency User Agreement. Board Member Meyer seconded the motion. Discussion followed.

Public Comment: None

Vote conducted. **MOTION CARRIED.**

AYES: Wilson, Rhodes, Hamel, Meyer
NAYS: None

E. Administrative Open Positions Hiring Process Update

Assistant Chief Dalton updated the Board regarding the administrative open positions hiring process. The application period for the three positions (Human Resource Generalist, Nurse Practitioner, and Billing Supervisor) has been extended until August 20, 2015, to allow for additional applicants to apply. The Nurse Practitioner salary range is also being reviewed for a possible revision.

VI. SUGGESTED ITEMS FOR BOARD MEETING AGENDA/ADJOURNMENT

There were no new items suggested. The meeting adjourned at 9:45 a.m.



Dusty Rhodes, Board Clerk