

NORTH COUNTY FIRE & MEDICAL DISTRICT
GOVERNING BOARD
WORKSHOP SESSION

Tuesday, September 15, 2015

MINUTES

(Agenda items may have been taken out of order at the discretion of the Chairman.)

I. CALL TO ORDER

Acting Chairman Rhodes called the Governing Board Meeting to order on Tuesday, September 15, 2015, at 9:00 a.m. at the District Administrative Office, 18818 N. Spanish Garden Drive, Sun City West, Arizona.

II. ROLL CALL

Members Present: Acting Chairman Dusty Rhodes, Board Member Bill Hamel, Board Member Jack Meyer, Board Member Smitty Smith

Members Absent: Board Chairman David Wilson

Staff Present: Fire Chief Rob Biscoe, Assistant Chief Mary Dalton, Assistant Chief Tim Van Scoter, Accounting Supervisor Coaleen Poland, Administrative Coordinator Deb Johnson, Captain Shawn Holcomb

Media Present: Philip Haldiman – *The Independent*, Tina Gamez – *Daily News-Sun* (arrived 9:20 a.m.)

Public Comment: None

III. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

IV. REVIEW OF MINUTES

Acting Chairman Rhodes requested that the Board members review the minutes for consideration of approval at the regularly scheduled Board meeting on September 17, 2015.

V. FINANCIAL REPORTS

- A. Financial Services Division Current Events Summary for August 2015
Accounting Supervisor Poland reviewed the Financial Services Division Current Events Summary and Monthly Financial Report for August 2015 and answered any related questions from the Board members. The August 2015 Financial Services Division Current Events Summary and the Monthly Financial Report are attached to the official Fire Board Workshop packet.

VI. CURRENT EVENTS SUMMARIES, REPORTS, AND/OR CORRESPONDENCE

A. Emergency/Support Services Divisions Current Events Summary for August 2015

Assistant Chief Van Scoter reviewed the Emergency/Support Services Divisions Current Events Summary for August 2015 and answered any questions from the Board. Assistant Chief Van Scoter gave the Board an update regarding the District's facility renovation and construction projects. The "punch list" for the first portion of the Station 103 renovation has been completed. A completion date for the project is still tentatively scheduled for the end of November or first of December. Most of the paving at Station 104 is completed. The garage doors have been installed. Verbal approval for the power installation at Station 104 has been received from Arizona Public Service. The estimate is that the power construction will begin prior to end of September. The completion of Station 104 is tentatively scheduled for the end of October. Assistant Chief Van Scoter also updated the Board on the status of the new apparatus ordered by the District. The District is expecting delivery of both new ambulances in late September, first of October. Chief Van Scoter also advised the Board that the District is researching alternative staffing models to maximize the utilization of the District's ambulances - particularly during peak load hours. The alternative schedule might include having different schedules for one of the District's civilian ambulances. The Emergency/ Support Services Divisions Current Events Summary is attached to the official Fire Board Workshop packet.

B. Administrative/Community Risk Management Divisions Current Events Summary for August 2015

Assistant Chief Dalton reviewed the Administrative/Community Risk Management Divisions Current Events Summary for August 2015 and answered any questions from the Board related to the summary. Assistant Chief Dalton provided the Board with an update regarding the Administrative Open Positions Hiring Process being overseen by Human Resource Strategies, LLC. The Human Resource Generalist process is in its final phase and a decision should be made within the week. Final interviews for the Nurse Practitioner position are scheduled for the week of September 21, 2015. Initial interviews for the Billing Supervisor are also scheduled for that week. Assistant Chief Dalton also provided an overview of the Firefighter (SAFER Grant) Hiring process. The District will be hiring six firefighters per the grant application. October 19-26 is tentatively set for the selection testing with a projected date of October 27 for conditional offers of employment. The Administrative/ Community Risk Management Divisions Current Events Summary is attached to the official Fire Board Workshop packet.

VII. NEW BUSINESS

A. Discussion Regarding Property Owner Annexation Request – Resolution #15-0917-1 Authorizing Annexation Request – Parcel #201-15-091 located at 9043 W. Camino De Oro, Maricopa County

Assistant Chief Dalton reviewed the proposed annexation request. The benefits and injuries for both the property owners and the District if this property is annexed were also discussed.

B. Commission on Fire Accreditation International (CFAI) Re-Accreditation Process – Final Report Review

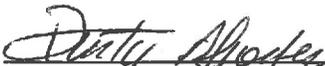
Captain Shawn Holcomb reviewed the re-accreditation process with the Board. He informed the Board that the District was awarded re-accredited status at the CFAI Commission Hearing on August 28, 2015. Captain Holcomb stated that there were eleven recommendations from the peer review team but that none of the recommendations were of a serious nature. Most of the issues were data and tracking related as opposed to operational. Captain Holcomb reminded the Board that they have a copy of the final report for their review on their District iPad. The District is once again in an elite group as there are only 219 accredited agencies out of 49,000 fire departments nationwide. Both Acting Chairman Rhodes and Captain Holcomb thanked the District personnel for their hard work in accomplishing this goal once again.

VIII. CALL TO THE PUBLIC

There was no response to the Call to the Public.

IX. SUGGESTED ITEMS FOR BOARD MEETING AGENDA/ADJOURNMENT

There were no new items suggested for the upcoming Board meeting. The meeting adjourned at 10:11 a.m.



Dusty Rhodes, Board Clerk