

NORTH COUNTY FIRE & MEDICAL DISTRICT
GOVERNING BOARD
WORKSHOP SESSION

Tuesday, June 14, 2016

MINUTES

(Agenda items may have been taken out of order at the discretion of the Chairman.)

I. CALL TO ORDER

Chairman Wilson called the Governing Board Meeting to order on Tuesday, June 14, 2016, at 9:00 a.m. at the District Administrative Office, 18818 N. Spanish Garden Drive, Sun City West, Arizona.

II. ROLL CALL

Members Present: Board Chairman David Wilson (attended telephonically), Board Member Bill Hamel, Board Member Jack Meyer, and Board Member Smitty Smith

Members Absent: Board Clerk Dusty Rhodes

Staff Present: Fire Chief Rob Biscoe, Assistant Chief Mary Dalton, Assistant Chief Tim Van Scoter, Accounting Supervisor Coaleen Poland, Fire Marshal Keith Tanner

Media Present: Philip Haldiman, *The Independent*

Public Comment: Resident Dick Cherry

III. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

IV. REVIEW OF MINUTES

Chairman Wilson requested that the Board members review the minutes for consideration of approval at the regularly scheduled Board meeting on June 16, 2016. There was a discussion regarding a second on a motion on the minutes from May 19, 2016.

V. FINANCIAL REPORTS

- A. Financial Services Division Current Events Summary for May 2016
Accounting Supervisor Poland reviewed the Financial Services Division Current Events Summary and Monthly Financial Report for May 2016 and answered any related questions from the Board members. The May 2016 Financial Services Division Current Events Summary and the Monthly Financial Report are attached to the official Fire Board Workshop packet.

VI. CURRENT EVENTS SUMMARIES, REPORTS, AND/OR CORRESPONDENCE

- A. Emergency/Support Services Divisions Current Events Summary for May 2016
Assistant Chief Van Scoter reviewed the Emergency/Support Services Divisions Current Events Summary for May 2016 and answered any questions from the Board related to the summary. Board Member Meyer had a question regarding whether the dispatching of the new District water tender will be reflected in the statistics reported monthly. Chief Biscoe and Assistant Chief Van Scoter responded to Board Member Meyer's question. The Emergency/ Support Services Divisions Current Events Summary is attached to the official Fire Board Workshop packet.
- B. Administrative/Community Risk Management Divisions Current Events Summary for May 2016
Assistant Chief Dalton reviewed the Administrative/Community Risk Management Divisions Current Events Summary for May 2016 and answered any questions from the Board related to the summary. The Administrative/ Community Risk Management Divisions Current Events Summary is attached to the official Fire Board Workshop packet.

VII. NEW BUSINESS

- A. Draft Proposed Fiscal Year 2016-2017 Annual Budget and Operational Plan Review
Assistant Chief Dalton and Accounting Supervisor Poland informed the Board that there were no additional changes to the proposed budget. Chairman Wilson stated that the proposed budget was posted as required. A public hearing regarding the adoption of the final budget will be held at the regularly scheduled Board meeting on June 16, 2016.
- B. Proposed District Fee Schedules Revisions
Fire Marshal Tanner reviewed the proposed District fee schedule revisions for the Board and answered any of the Board's questions regarding the revisions.
- C. Proposed Policy Manual Policy Revision – Policy 6.01 Accrued Leave Management
Assistant Chief Dalton provided an overview of the proposed changes to Policy 6.01- Accrued Leave Management and answered any questions from the Board regarding any of the revisions to the policy.

VIII. CALL TO THE PUBLIC

Resident Dick Cherry asked a question regarding fire extinguisher training fees. Chief Biscoe clarified that fees are typically charged when the fire extinguisher trainer is utilized for business-related training. Resident Cherry recommended that the fire extinguisher trainer be utilized for Block Watch training.

IX. SUGGESTED ITEMS FOR BOARD MEETING AGENDA/ADJOURNMENT

There were no new items suggested for the upcoming Board meeting. The meeting adjourned at 10:05 a.m.



David Wilson, Board Chairman

Approved