

FIRE DISTRICT OF SUN CITY WEST
FIRE BOARD
WORKSHOP SESSION

Tuesday, February 17, 2015

MINUTES

(Agenda items may have been taken out of order at the discretion of the Chairman.)

I. CALL TO ORDER

Board Chairman Wilson called the Fire Board Meeting to order on Tuesday, February 17, 2015, at 9:00 a.m. at the Fire District Administrative Office, 18818 N. Spanish Garden Drive, Sun City West, Arizona.

II. ROLL CALL

Members Present: Board Chairman David Wilson, Board Clerk Dusty Rhodes, Board Member Bill Hamel, Board Member Jack Meyer, Board Member Smitty Smith

Members Absent: None

Staff Present: Fire Chief Rob Biscoe, Assistant Chief Tim Van Scoter, Assistant Chief Mary Dalton, Accounting Supervisor Coaleen Poland, Fire Marshal Keith Tanner, Administrative Coordinator Deb Johnson,

Media Present: Cecilia Chan, *The Independent*

III. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

IV. PRESENTATION – CREATIVE STITCHERS CLUB

Barbara Benson and several members of the Sun City West Creative Stitchers Club presented the Fire District with the community project that they had completed for the Fire District. The Board thanked them for the gift and complimented the group on the amount of work that went into the project.

V. RECOGNITION

A. United Blood Services Hero Award – Holli Bishop

The Board recognized Holli Bishop for being selected to receive the United Blood Services Hero Award for the second year in a row. The District was the only emergency services agency recognized for this award and one of only 26 agencies selected to receive it.

VI. REVIEW OF MINUTES

Chairman Wilson requested that the Board members review the minutes for consideration of approval at the regularly scheduled Fire Board meeting on February 19, 2015.

VII. FINANCIAL REPORTS

- A. Financial Services Division Current Events Summary for January 2015
Accounting Supervisor Poland reviewed the Financial Services Division Current Events Summary and Monthly Financial Report for January 2015 and answered any related questions from the Board members. Supervisor Poland also provided the Board with an update regarding the District's Ambulance Billing Program which included the delinquent accounts process and future potential options for the program. The Board requested that some changes be made to the "Ambulance Receivables" graph for clarification. The January 2015 Financial Services Division Current Events Summary and the Monthly Financial Report are attached to the official Fire Board Workshop packet.

VIII. CURRENT EVENTS SUMMARIES, REPORTS, AND/OR CORRESPONDENCE

- A. Emergency/Support Services Divisions Current Events Summary for January 2015
Assistant Chief Van Scoter reviewed the Emergency/Support Services Divisions Current Events Summary for January 2015 and answered any questions from the Board. Emergency Medical Service Coordinator Haro updated the Board on the District's proposed Community Integrated Healthcare Program. Chief Van Scoter updated the Board on the District's construction projects. The metal building has been delivered to the Station 104 site. The modular building will be remodeled off-site. A new engineer has been obtained to re-design the Station 104 septic system which will hopefully correct the issue the County has with the current design. Plans for the Station 103 renovation have been re-submitted to the County with their requested changes and a permit should hopefully be received soon. Plans are underway for the relocation of personnel within Station 103 during construction. The Emergency/ Support Services Divisions Current Events Summary is attached to the official Fire Board Workshop packet.
- B. Administrative/Community Risk Management Divisions Current Events Summary for January 2015
Assistant Chief Dalton reviewed the Administrative/Community Risk Management Divisions Current Events Summary for January 2015 and answered any questions from the Board related to the summary. The Administrative/Community Risk Management Divisions Current Events Summary is attached to the official Fire Board Workshop packet.

(Break – 10:55-11:03 a.m.)

IX. NEW BUSINESS

- A. Microwave Antenna Proposal - Boswell Hospital
Fire Marshal Tanner outlined a proposal to place a microwave antenna on the roof of Banner Boswell Hospital to enable communications with District Station 104. The District has a similar system on the roof of Banner Del Webb Hospital for District communications but that system is blocked for Station 104 by the APS Westwing

facility. Fire Marshal Tanner answered any questions from the Board related to the proposal and the system.

B. First Amendment to Emergency Base Station Agreement

Assistant Chief Van Scoter reviewed this agreement with the Board. The agreement would extend the District's base station agreement with the hospital. Coordinator Haro answered any questions from the Board regarding the agreement.

C. Discussion Regarding Property Owner Annexation Requests

Assistant Chief Dalton reviewed the proposed annexation requests. The benefits and injuries for both the property owners and the District if these properties are annexed were also discussed.

X. CALL TO THE PUBLIC

There was no response to the Call to the Public.

XI. SUGGESTED ITEMS FOR BOARD MEETING AGENDA/ADJOURNMENT

There were no new items suggested for the upcoming Board meeting. The meeting adjourned at 11:25 a.m.



Dusty Rhodes, Board Clerk