

NORTH COUNTY FIRE & MEDICAL DISTRICT
GOVERNING BOARD
WORKSHOP SESSION

Tuesday, February 16, 2016

MINUTES

(Agenda items may have been taken out of order at the discretion of the Chairman.)

I. CALL TO ORDER

Chairman Wilson called the Governing Board Meeting to order on Tuesday, February 16, 2016, at 9:00 a.m. at the District Administrative Office, 18818 N. Spanish Garden Drive, Sun City West, Arizona.

II. ROLL CALL

Members Present: Board Chairman David Wilson, Board Clerk Dusty Rhodes, Board Member Bill Hamel, Board Member Jack Meyer, and Board Member Smitty Smith

Members Absent: None

Staff Present: Fire Chief Rob Biscoe, Assistant Chief Mary Dalton, Assistant Chief Tim Van Scoter, Accounting Supervisor Coaleen Poland, Administrative Coordinator Deb Johnson

Media Present: Philip Haldiman - *The Independent*

Public Comment: None

III. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

IV. REVIEW OF MINUTES

Chairman Wilson requested that the Board members review the minutes for consideration of approval at the regularly scheduled Board meeting on February 18, 2016.

V. FINANCIAL REPORTS

- A. Financial Services Division Current Events Summary for January 2016
Accounting Supervisor Poland reviewed the Financial Services Division Current Events Summary and Monthly Financial Report for January 2016 and answered any related questions from the Board members. The January 2016 Financial Services Division Current Events Summary and the Monthly Financial Report are attached to the official Fire Board Workshop packet.

VI. CURRENT EVENTS SUMMARIES, REPORTS, AND/OR CORRESPONDENCE

- A. Emergency/Support Services Divisions Current Events Summary for January 2016
Assistant Chief Van Scoter reviewed the Emergency/Support Services Divisions Current Events Summary for January 2016 and answered any questions from the Board related to the summary. Assistant Chief Van Scoter also gave the Board an update regarding the District's facility renovation and construction projects. There are a few remaining "punchlist" items at Station 104. Assistant Chief Van Scoter provided an update to the Board regarding the District's new apparatus. Assistant Chief Van Scoter stated that the Fire Academy participants have all done extremely well in the academy. The Academy graduation is scheduled for February 19. An Open House for Station 104 is scheduled for March 5, 2016 from 10:00 a.m. to 1:00 p.m. The Emergency/ Support Services Divisions Current Events Summary is attached to the official Fire Board Workshop packet.
- B. Administrative/Community Risk Management Divisions Current Events Summary for January 2016
Assistant Chief Dalton reviewed the Administrative/Community Risk Management Divisions Current Events Summary for January 2016 and answered any questions from the Board related to the summary. Assistant Chief Dalton updated the Board regarding the EMS Hiring process. Dates have been set for the testing and the positions are being offered first to the District's current part-time EMS personnel. The Administrative/ Community Risk Management Divisions Current Events Summary is attached to the official Fire Board Workshop packet.

VII. NEW BUSINESS

- A. Adoption of Resolution #16-0218-1 Re: Support of Fire District Funding Reform Legislation
Assistant Chief Dalton reviewed the proposed Resolution for the Board and its purpose. Fire Districts around the state are being requested to draft and adopt a similar resolution to support the Fire District Funding Reform legislation initiative. Assistant Chief Dalton answered any questions from the Board related to the Resolution and its purpose.
- B. Helicopter Air-Medical & Logistical Operations (HALO) Program Participation
Assistant Chief Van Scoter informed the Board that the HALO agreement is due for renewal. The agreement is renewed every two years. There have been minor changes but nothing significant. Assistant Chief Van Scoter answered any questions from the Board regarding the agreement.
- C. Gila River Indian Community, Fort McDowell Yavapai Nation, and Tohono O'odham Nation Tribal Grant Applications
Assistant Chief Van Scoter stated that the District is proposing to apply for three tribal 12% Gaming Distribution Grants. The three proposals are as follows: Gila

River Indian Community – requesting \$95,000 for Self-Contained Breathing Apparatus (SCBA); Fort McDowell Yavapai Nation – requesting \$18,300 for a Lucas Compression Device; and Tohono O’odham Nation – requesting \$135,000 for a Brush Truck. These grants require no matching funds. Assistant Chief Van Scoter answered any questions from the Board regarding the proposed applications.

- D. Physician Oversight Agreement
Chief Biscoe reviewed for the Board the proposed Physician Oversight Agreement which is necessary to comply with National Fire Protection Association (NFPA) standards for the review of firefighter physicals conducted by the District’s Nurse Practitioner. Chief Biscoe answered any questions from the Board regarding the agreement.
- E. Intergovernmental Agreement (IGA) with the City of Peoria for Ambulance Lease
Assistant Chief Van Scoter reviewed for the Board the City of Peoria’s request to initiate a short-term lease for the use of one of North County’s reserve ambulances. Peoria’s intent is to utilize the leased ambulance while they finalize purchase of their own ambulances for their new ambulance program. Assistant Chief Van Scoter stated that the loan of the apparatus would not affect the District’s responses and/or negatively impact District residents in any way. Chief Van Scoter answered any questions from the Board regarding the vehicle lease agreement.
- F. Strategic Plan Update Process/Board Input
Administrative Coordinator Johnson reviewed the Strategic Plan update process for the Board and answered any questions. Coordinator Johnson also requested input from the Board regarding what they would like to see included in the revised plan. Coordinator Johnson stated that the composition of the District’s core documents may change to make them less cumbersome and easier to review. Coordinator Johnson answered any questions from the Board regarding the Strategic Plan Update Process.

VIII. CALL TO THE PUBLIC

There was no response to the Call to the Public.

IX. SUGGESTED ITEMS FOR BOARD MEETING AGENDA/ADJOURNMENT

There were no new items suggested for the upcoming Board meeting. The meeting adjourned at 10:50 a.m.


Dusty Rhodes, Board Clerk