

FIRE DISTRICT OF SUN CITY WEST
FIRE BOARD WORKSHOP AGENDA
Tuesday, December 16, 2014

The Fire Board of the Fire District of Sun City West will meet in Public Session for a Regular Board Workshop on Tuesday, November 18, 2014, at 9:00 a.m. The meeting will be held at the Fire District Administrative Office, 18818 N. Spanish Garden Drive, Sun City West, Arizona 85375. Members of the Fire Board will attend either in person or telephonically.

- I. CALL TO ORDER
- II. ROLL CALL OF BOARD MEMBERS/AFFIRMATION OF QUORUM
 - Board Chairman David Wilson
 - Board Clerk Dusty Rhodes
 - Board Member Bill Hamel
 - Board Member Jack Meyer
 - Board Member Smitty Smith
- III. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA
- IV. NEW BUSINESS
 - A. Capital Expenditure: Guaranteed Maximum Price (GMP) for Remodel of District Fire Station 103
 - B. Acceptance of the Comprehensive Annual Financial Report (CAFR), including the annual external audit reports, for the Fiscal Year ending June 30, 2014
 - C. Mutual Aid Agreements with Wittman & Circle City Morristown Fire Districts
 - D. Proposed Policy Manual Revisions
 - 1. Proposed Revision of Policy Manual Policy 6.07 - Jury Duty
 - 2. Proposed Revision of Policy Manual Policy 8.27 - Records Management & Retention
- V. REVIEW OF MINUTES
 - A. Review Board Workshop - November 18, 2014
 - B. Review Regular Board Meeting - November 20, 2014
- VI. FINANCIAL REPORTS
 - A. Financial Services Division Current Events Summary for November 2014 - Accounting Supervisor Coaleen Poland
 - 1. Monthly Financial Report for November 2014
- VII. CURRENT EVENTS SUMMARIES, REPORTS, AND/OR CORRESPONDENCE - (Current Event Summaries are regarding current activities of the Fire District and the status and progress relating thereto.)
 - A. Emergency/Support Services Divisions Current Events Summary for November 2014 - Assistant Chief Tim Van Scoter
 - 1. Fire Station 104 Construction Update
 - B. Administrative/Community Risk Management Divisions Current Events Summary for November 2014 - Assistant Chief Mary Dalton

(over)



VIII. CALL TO THE PUBLIC

The Chairman shall announce this portion of the Fire District Board meeting as a Call to the Public which is for public input/comment. The Chairman shall ask those wishing to address the Board to raise their hand so they may be recognized. They must state their name and address for the record. Individuals addressing the Board are typically limited to three minutes for their comments. The Fire District Board cannot discuss or take legal action on any issues raised during the Public Forum unless they are agendaized due to restrictions of the Open Meeting Laws. However, individual Board members may be permitted to respond to criticism directed to them. Therefore, pursuant to A.R.S. 38-431.01(G), action taken as a result of public comment on non-agendaized topics will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date. If warranted, issues raised may be placed on the agenda of a future meeting.

IX. SUGGESTED ITEMS FOR UPCOMING BOARD MEETING AGENDA / ADJOURNMENT

REMAINING BOARD MEETINGS FOR DECEMBER 2014 AND JANUARY 2015

DECEMBER 18, 2014

Regular Fire Board Meeting

JANUARY 6, 2015

Special Board Meeting / Public Hearing

JANUARY 13, 2015

Board Workshop - CANCELLED

JANUARY 15, 2015

Regular Board Meeting - CANCELLED

JANUARY 22, 2015

Special Board Meeting

David Wilson, Board Chairman

The complete packet of information from the Board meetings or portions thereof are available from the Administrative Office upon completion of a Public Records Request.

The Fire District of Sun City West Administrative Office meeting rooms are accessible to the handicapped. In compliance with the Americans with Disabilities Act (ADA), those with special needs, such as large-type face print or other reasonable accommodations may request those through the Fire District of Sun City West Administrative Offices (623-544-5400) at least twenty-four hours before the meeting.

