

**FIRE DISTRICT OF SUN CITY WEST**  
**FIRE BOARD SPECIAL MEETING AGENDA**

**Tuesday, October 14, 2014**

The Fire Board of the Fire District of Sun City West will meet in Public Session for a Special Meeting on Tuesday, October 14, 2014, at 9:00 a.m. The meeting will be held at the Fire District Administrative Office, 18818 N. Spanish Garden Drive, Sun City West, Arizona 85375. Members of the Fire Board will attend either in person or telephonically. The Board may vote to hold an executive session on any agenda item pursuant to A.R.S. 38-431.03(A)(3) and (A)(4) for discussion and consultation for legal advice from the District's attorney on matters as set forth in the agenda item. The following topics, and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

- I. CALL TO ORDER
  
- II. ROLL CALL OF BOARD MEMBERS/AFFIRMATION OF QUORUM
  - Board Chairman David Wilson
  - Board Clerk Dusty Rhodes
  - Board Member Bill Hamel
  - Board Member Jack Meyer
  - Board Member Smitty Smith
  
- III. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA
  
- IV. REVIEW OF MINUTES
  - A. Review Board Workshop - September 16, 2014
  - B. Review Regular Board Meeting - September 18, 2014
  - C. Review Executive Session - September 18, 2014
  
- V. FINANCIAL REPORTS
  - A. Financial Services Division Current Events Summary for September 2014 -  
Accounting Supervisor Coaleen Poland
    - 1. Monthly Financial Report for September 2014
  
- VI. CURRENT EVENTS SUMMARIES, REPORTS, AND/OR CORRESPONDENCE - (Current Event Summaries are regarding current activities of the Fire District and the status and progress relating thereto.)
  - A. Emergency/Support Services Divisions Current Events Summary for September 2014 -  
Assistant Chief Tim Van Scoter
    - 1. Fire Station Construction Update
  - B. Administrative/Community Risk Management Divisions Current Events Summary for September 2014 - Assistant Chief Mary Dalton
    - 1. District Information Technology Overview

***Public Comment:*** *Public comment/input is welcomed after each agenda item of New and Unfinished Business. Individual comments are limited to three minutes per individual and must pertain to the specific agenda item.*

- VII. NEW BUSINESS
  - A. Insurance Services Office (ISO) Public Protection Classification Grade

(over)



VIII. CALL TO THE PUBLIC

The Chairman shall announce this portion of the Fire District Board meeting as a Call to the Public which is for public input/comment. The Chairman shall ask those wishing to address the Board to raise their hand so they may be recognized. They must state their name and address for the record. Individuals addressing the Board are typically limited to three minutes for their comments. The Fire District Board cannot discuss or take legal action on any issues raised during the Public Forum unless they are agendaized due to restrictions of the Open Meeting Laws. However, individual Board members may be permitted to respond to criticism directed to them. Therefore, pursuant to A.R.S. 38-431.01(G), action taken as a result of public comment on non-agendaized topics will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date. If warranted, issues raised may be placed on the agenda of a future meeting.

IX. AUTHORIZATION TO HOLD AN EXECUTIVE SESSION

Discussion & Possible Action to authorize the holding of an Executive Session for the purpose of discussion and consultation with legal counsel and designated representatives of the public body for legal advice pertaining to Fire District annexations pursuant to A.R.S. §38-431.03(A)(3).

*(If Authorized, Adjourn into Executive Session)*

**EXECUTIVE SESSION**

**EXECUTIVE SESSION AGENDA**

- I. An Executive Session for the purpose of discussion and consultation with legal counsel and designated representatives of the public body for legal advice pertaining to Fire District annexations pursuant to A.R.S. §38-431.03(A)(3).

The above-named Public Body will convene into Executive Session for those items listed on the agenda. Only those persons who are:

- Members of the Public Body, or
- Employees of the District who are required to attend, or
- Those individuals whose presence is reasonably necessary for the Public Body to carry out its Executive Session responsibilities may be present during the Executive Session.

All persons who remain present during the Executive Session are reminded that the business conducted in Executive Session, including all discussion taking place herein, is confidential and may not be disclosed to any person, except as permitted by law.

**Arizona Open Meeting Act:**

Arizona law requires that persons who are present in an executive session receive instruction regarding the confidentiality requirements of the Arizona Open Meetings Act.

Minutes and discussions made during executive sessions are confidential and may not be disclosed to any party, except:

- Members of the Board
- Appointees or employees who were subject of discussion under the personnel item subsection of the Open Meetings Act
- County Attorney or Attorney General pursuant to an investigation of a violation of the Open Meetings Act, and
- Arizona Auditor General in connection with an audit authorized by law.

Any person who violates or who knowingly aids, agrees to aid, or attempts to aid another person in violating the Arizona Open Meetings Law may be punished by fine of up to \$500.00 per violation and/or by removal from public office.



(continued)

*(Re-convene Special Meeting)*

X. SUGGESTED ITEMS FOR UPCOMING BOARD MEETING AGENDA / ADJOURNMENT

REMAINING BOARD MEETINGS FOR OCTOBER 2014

**OCTOBER 16, 2014**

Regular Fire Board Meeting

***David Wilson, Board Chairman***

The complete packet of information from the Board meetings or portions thereof are available from the Administrative Office upon completion of a Public Records Request.

*The Fire District of Sun City West Administrative Office meeting rooms are accessible to the handicapped. In compliance with the Americans with Disabilities Act (ADA), those with special needs, such as large-type face print or other reasonable accommodations may request those through the Fire District of Sun City West Administrative Offices (623-544-5400) at least twenty-four hours before the meeting.*

