

**FIRE DISTRICT OF SUN CITY WEST**  
**FIRE BOARD MEETING AGENDA**  
**Thursday, September 18, 2014**

The Fire Board of the Fire District of Sun City West will meet in Regular Session on Thursday, September 18, 2014, at 9:00 a.m. The meeting will be held at the Fire District Administrative Office, 18818 N. Spanish Garden Drive, Sun City West, Arizona 85375. Members of the Fire Board will attend either in person or telephonically. The Board may vote to go into Executive Session on any agenda item, pursuant to ARS 38-431.03(A)(3) and (A)(4) for discussion and consultation for legal advice from the District's attorney on matters as set forth in the agenda item. The following topics, and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

I. CALL TO ORDER

II. ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM

- Board Chair David Wilson
- Board Clerk Dusty Rhodes
- Board Member Bill Hamel
- Board Member Jack Meyer
- Board Member Smitty Smith

III. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

IV. PRESENTATION - CHIEF EXECUTIVE OFFICER DEBBIE FLORES - BANNER DEL E. WEBB MEDICAL CENTER

V. CALL TO THE PUBLIC

The Chairman shall announce this portion of the Fire District Board meeting as a Call to the Public which is for public input/comment. The Chairman shall ask those wishing to address the Board to raise their hand so they may be recognized. They must state their name and address for the record. Individuals addressing the Board are typically limited to three minutes for their comments. The Fire District Board cannot discuss or take legal action on any issues raised during the Public Forum unless they are agendized due to restrictions of the Open Meeting Laws. However, Individual Board members may be permitted to respond to criticism directed to them. Therefore, pursuant to A.R.S. 38-431.01 (G), action taken as a result of public comment on non-agendized topics will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date. If warranted, issues raised may be placed on the agenda of a future meeting.

VI. MINUTES

- A. Discussion & Possible Action re: Special Board Meeting - August 19, 2014
- B. Discussion & Possible Action re: Executive Session - August 19, 2014
- C. Discussion & Possible Action re: Regular Board Meeting - August 21, 2014
- D. Discussion & Possible Action re: Executive Session - August 21, 2014

VII. FINANCIAL SUMMARY AND REPORTS

- A. Monthly Financial Division Current Events Summary for August 2014 - Accounting Supervisor Coaleen Poland

VIII. CONSENT AGENDA

- A. Approval of the August 2014 Monthly Financial Report



(over)

- IX. CURRENT EVENTS SUMMARIES, REPORTS, AND/OR CORRESPONDENCE - (Current Event Summaries are regarding current activities of the Fire District and the status and progress relating thereto.)
- A. Emergency/Support Services Divisions Current Events Summary for August 2014 - Assistant Chief Tim Van Scoter
  - B. Administrative/Community Risk Management Divisions Current Events Summary for August 2014 - Assistant Chief Mary Dalton
    - 1. 2013-2014 Arizona Open Meeting Law Booklet
  - C. Monthly Correspondence Report

**Public Comment:** *Public comment/input is welcomed after each agenda item of New and Unfinished Business. Individual comments are limited to three minutes per individual and must pertain to the specific agenda item.*

- X. NEW BUSINESS
- A. Discussion & Possible Action re: Arizona State Retirement System (ASRS) Membership; Section 218 Requirements - Fiscal Year End June 30, 2014 Funds Transfer to Employee Benefits Liability Account (EBLA)
  - B. Discussion & Possible Action re: Special Revenue (Donation ) Fund Expenditure - Address Sign Program Materials
- XI. AUTHORIZATION TO HOLD AN EXECUTIVE SESSION
- Discussion & Possible Action to authorize the holding of an Executive Session for the purpose of discussion and consultation with legal counsel and designated representatives of the public body for legal advice pertaining to Fire District annexations pursuant to A.R.S. §38-431.03(A)(3).

*(If Authorized, Adjourn into Executive Session)*

## EXECUTIVE SESSION

### EXECUTIVE SESSION AGENDA

- I. An Executive Session for the purpose of discussion and consultation with legal counsel and designated representatives of the public body for legal advice pertaining to Fire District annexations pursuant to A.R.S. §38-431.03(A)(3).

The above-named Public Body will convene into Executive Session for those items listed on the agenda. Only those persons who are:

- Members of the Public Body, or
- Employees of the District who are required to attend, or
- Those individuals whose presence is reasonably necessary for the Public Body to carry out its Executive Session responsibilities may be present during the Executive Session.

All persons who remain present during the Executive Session are reminded that the business conducted in Executive Session, including all discussion taking place herein, is confidential and may not be disclosed to any person, except as permitted by law.

### Arizona Open Meeting Act:

Arizona law requires that persons who are present in an executive session receive instruction regarding the confidentiality requirements of the Arizona Open Meetings Act.

Minutes and discussions made during executive sessions are confidential and may not be disclosed to any party, except:

- Members of the Board
- Appointees or employees who were subject of discussion under the personnel item subsection of the Open Meetings Act

(continued)



- County Attorney or Attorney General pursuant to an investigation of a violation of the Open Meetings Act, and
- Arizona Auditor General in connection with an audit authorized by law.

Any person who violates or who knowingly aids, agrees to aid, or attempts to aid another person in violating the Arizona Open Meetings Law may be punished by fine of up to \$500.00 per violation and/or by removal from public office.

*(Re-convene Regular Meeting)*

XII. SUGGESTED ITEMS FOR FUTURE BOARD WORKSHOP MEETING

XIII. ADJOURNMENT

CURRENTLY SCHEDULED BOARD MEETINGS FOR OCTOBER, 2014

**October 14, 2014**

Regular Board Workshop

**October 16, 2014**

Regular Board Meeting

***David Wilson, Board Chairman***

The complete packet of information from the Board meetings or portions thereof are available from the Administrative Office upon completion of a Public Records Request.

*The Fire District Administrative Office is accessible to the handicapped. In compliance with the Americans with Disabilities Act (ADA), those with special needs, such as large-type face print or other reasonable accommodations may request those through the Fire District of Sun City West Administrative Offices (623-544-5400) at least twenty-four hours before the meeting.*

