

**FIRE DISTRICT OF SUN CITY WEST**  
**FIRE BOARD MEETING AGENDA**  
**Thursday, December 18, 2014**

The Fire Board of the Fire District of Sun City West will meet in Regular Session on Thursday, December 18, 2014, at 9:00 a.m. The meeting will be held at the Fire District Administrative Office, 18818 N. Spanish Garden Drive, Sun City West, Arizona 85375. Members of the Fire Board will attend either in person or telephonically. The Board may vote to go into Executive Session on any agenda item, pursuant to ARS 38-431.03(A)(3) and (A)(4) for discussion and consultation for legal advice from the District's attorney on matters as set forth in the agenda item. The following topics, and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

I. CALL TO ORDER

II. ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM

- Board Chairman David Wilson
- Board Clerk Dusty Rhodes
- Board Member Bill Hamel
- Board Member Jack Meyer
- Board Member Smitty Smith

III. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

IV. RECOGNITION

- A. Promotion Ceremony - Captain Paramedic Kane Nixon

V. CALL TO THE PUBLIC

The Chairman shall announce this portion of the Fire District Board meeting as a Call to the Public which is for public input/comment. The Chairman shall ask those wishing to address the Board to raise their hand so they may be recognized. They must state their name and address for the record. Individuals addressing the Board are typically limited to three minutes for their comments. The Fire District Board cannot discuss or take legal action on any issues raised during the Public Forum unless they are agendaized due to restrictions of the Open Meeting Laws. However, Individual Board members may be permitted to respond to criticism directed to them. Therefore, pursuant to A.R.S. 38-431.01 (G), action taken as a result of public comment on non-agendaized topics will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date. If warranted, issues raised may be placed on the agenda of a future meeting.

VI. MINUTES

- A. Discussion & Possible Action re: Board Workshop - November 18, 2014  
B. Discussion & Possible Action re: Regular Board Meeting -  
November 20, 2014

VII. FINANCIAL SUMMARY AND REPORTS

- A. Monthly Financial Division Current Events Summary for November  
2014 - Accounting Supervisor Coaleen Poland



(over)

VIII. CONSENT AGENDA

- A. Approval of the November 2014 Monthly Financial Report

IX. CURRENT EVENTS SUMMARIES, REPORTS, AND/OR CORRESPONDENCE - (Current Event Summaries are regarding current activities of the Fire District and the status and progress relating thereto.)

- A. Emergency/Support Services Divisions Current Events Summary for November 2014 - Assistant Chief Tim Van Scoter
- B. Administrative/Community Risk Management Divisions Current Events Summary for November 2014 - Assistant Chief Mary Dalton
- C. Monthly Correspondence Report

**Public Comment:** Public comment/input is welcomed after each agenda item of New and Unfinished Business. Individual comments are limited to three minutes per individual and must pertain to the specific agenda item.

X. NEW BUSINESS

- A. Discussion & Possible Action re: Capital Expenditure: Guaranteed Maximum Price (GMP) for Renovation of District Fire Station 103
- B. Discussion & Possible Action re: Acceptance of the Comprehensive Annual Financial Report (CAFR), including the annual external audit reports, for the Fiscal Year ending June 30, 2014
- C. Discussion & Possible Action re: Mutual Aid Agreements with Wittmann & Circle City Morristown Fire Districts
- D. Discussion & Possible Action re: Proposed Policy Manual Revisions
  - 1. Proposed Revision of Policy Manual Policy 6.07 - Jury Duty
  - 2. Proposed Revision of Policy Manual Policy 8.27 - Records Management & Retention

XI. SUGGESTED ITEMS FOR FUTURE BOARD WORKSHOP MEETING

XII. ADJOURNMENT

**David Wilson, Board Chairman**

CURRENTLY SCHEDULED AND CANCELLED BOARD MEETINGS FOR JANUARY, 2015

**January 6, 2015**  
**Special Board Meeting / Public Hearing**

**January 13, 2015**  
**Board Workshop - CANCELLED**

**January 15, 2015**  
**Regular Board Meeting - CANCELLED**

**January 22, 2015**  
**Special Board Meeting**

**David Wilson, Board Chairman**

The complete packet of information from the Board meetings or portions thereof are available from the Administrative Office upon completion of a Public Records Request.

*The Fire District Administrative Office is accessible to the handicapped. In compliance with the Americans with Disabilities Act (ADA), those with special needs, such as large-type face print or other reasonable accommodations may request those through the Fire District of Sun City West Administrative Offices (623-544-5400) at least twenty-four hours before the meeting.*

