

NORTH COUNTY FIRE & MEDICAL DISTRICT
FIRE BOARD
SPECIAL MEETING

Tuesday, September 13, 2016

MINUTES

(Agenda items may have been taken out of order at the discretion of the Chairman.)

I, II. CALL TO ORDER/ROLL CALL OF BOARD MEMBERS/AFFIRMATION OF QUORUM

Senior Board Member Jack Meyer called the Board Meeting to order on Tuesday, September 13, 2016, at 9:00 a.m. at the District Administrative Office, 18818 N. Spanish Garden Drive, Sun City West, Arizona.

Members Present: Board Member Dick Cherry, Board Member Dawn Miller, Board Member Jack Meyer, and Board Member Smitty Smith

Members Absent: Board Chairman David Wilson

Staff Present: Fire Chief Rob Biscoe, Assistant Chief Tim Van Scoter, Assistant Chief Mary Dalton, Accounting Supervisor Coaleen Poland, Health & Medical Coordinator Rebecca Haro, and Administrative Coordinator Deb Johnson

Public Comment: Resident Bill Hamel

Media Present: Tina Gamez - *Daily News-Sun*

III. APPOINTMENT OF A TEMPORARY CHAIRPERSON

There was a consensus to have Board Member Meyer continue to serve as the Temporary Chairperson for the meeting until the election of the Board Clerk.

IV. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

V. ELECTION OF BOARD CLERK

Following the nomination process, Board Member Smith was elected to serve as the Board Clerk.

AYES: Meyer, Cherry, Miller, Smith

NAYS: None

VI. REVIEW OF MINUTES

Acting Chairman Smith requested that the Board members review the minutes for consideration of approval at the regularly scheduled Board meeting on September 15, 2016.

VII. FINANCIAL REPORTS

- A. Financial Services Division Current Events Summary for August 2016
Accounting Supervisor Poland reviewed the Financial Services Division Current Events Summary and Monthly Financial Report for August 2016 and answered any related questions from the Board members. The August 2016 Financial Services Division Current Events Summary and the Monthly Financial Report are attached to the official Fire Board Workshop packet.

VIII. CURRENT EVENTS SUMMARIES, REPORTS, AND/OR CORRESPONDENCE

- A. Emergency/Support Services Divisions Current Events Summary for August 2016
Assistant Chief Van Scoter reviewed the Emergency/Support Services Divisions Currents Events Summary for August 2016 and answered any questions from the Board. Assistant Chief Van Scoter stated that the concrete repair at Station 101 is in process and should be finished by September 16. There were no significant issues discovered under the damaged area. The security gates installation at Stations 101 & 104 should begin in September. The District's new engine is projected to be in the District by September 16 following the completion of some remaining warranty items. The District's Brush Truck has returned from its wildland assignment. At this time, only one District employee remains on wildland deployment in California. Chief Biscoe thanked Daily News-Sun Reporter Tina Gamez for her recent article on the District's water safety training that was conducted at one of the Recreation Centers of Sun City West pools.

Health and Medical Coordinator Haro provided an update regarding the District's Community Integrated Healthcare Program and what is proposed for the future of the program. Coordinator Haro answered any questions from the Board regarding the update.

- B. Administrative/Community Risk Management Divisions Current Events Summary for August 2016
Assistant Chief Dalton reviewed the Administrative/Community Risk Management Divisions Current Events Summary for August 2016 and answered any questions from the Board.

(Board Member Smith left at 10:00 a.m. and Senior Board Member Meyer served as Temporary Chairman for the remainder of the meeting.)

IX. NEW BUSINESS

- A. Discussion re: Monthly Pest Control Service
This item was placed on the agenda at the request of Board Member Smith. In his absence, a brief overview was given to the Board regarding the current pest control services and the monthly cost. Documentation received from the pest control vendor regarding the chemical utilized at District facilities was also reviewed. It was decided to include the item on the September 15, 2016 Regular

Board meeting agenda for continued discussion. This will allow Board Member Smith to give his reasons for agendizing the topic.

X. CALL TO THE PUBLIC

Resident Bill Hamel stated that he periodically has pest control at his home and sees no economic value in not continuing to utilize the pest control service.

Referencing the update on the Community Integrated Healthcare Program, Mr. Hamel had some statements regarding the transport of patients from the hospital to their home.

Mr. Hamel stated that one piece of advice he had for the new Board members after having served on the Board would be that it is advantageous to come into the office occasionally to ask questions and not rely on just the monthly Board packets and meetings to learn everything they need to know to be informed members of the Board.

XI. SUGGESTED ITEMS FOR BOARD MEETING AGENDA/ADJOURNMENT

There were no new items suggested. The meeting adjourned at 10:15 a.m.

Smitty Smith, Board Clerk