

NORTH COUNTY FIRE & MEDICAL DISTRICT
GOVERNING BOARD
SPECIAL SESSION

Thursday, October 13, 2016

MINUTES

(Agenda items may have been taken out of order at the discretion of the Chairman.)

I. CALL TO ORDER

The Governing Board Meeting was called to order by Board Chairman David Wilson on Thursday, October 13, 2016, at 5:00 p.m. at the District Administrative Office, 18818 N. Spanish Garden Drive, Sun City West, Arizona.

II. ROLL CALL

Members Present: Board Chairman David Wilson, Board Clerk Smitty Smith, Board Member Dick Cherry, Board Member Jack Meyer

Members Absent: Board Member Dawn Miller

Staff Present: Fire Chief Rob Biscoe, Assistant Chief Mary Dalton, Assistant Chief Tim Van Scoter, Accounting Supervisor Coaleen Poland, and Administrative Coordinator Deb Johnson

Legal Counsel: North County Fire & Medical District Attorney Bill Whittington

Guests Present: None

Media Present: None

III. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

IV. CALL TO THE PUBLIC

There was no response to the Call to the Public.

V. NEW BUSINESS

A. Discussion & Possible Action re: Proposed Capital Projects Expenditure – retiring apparatus debt transferring from Wittmann Fire & Medical District

As a result of the recent consolidation between North County and Wittmann Fire & Medical Districts, the District assumes all liabilities for Wittmann Fire & Medical District. Staff reviewed for the Board their request for authorization to notify the lien holder for the debt related to the Wittmann Fire & Medical District's 2012 E-1 E-max pumper on or before November 15, 2016 regarding the District's intent to

retire this debt utilizing Wittmann Fire & Medical District available capital funds. Staff answered any questions from the Board related to this item.

Board Clerk Smith moved that the Board notify Tax-Exempt Leasing Corporation regarding the District’s intention to retire the debt related to Wittmann Fire & Medical District’s 2012 E-1 E-max Pumper for an amount not to exceed \$300,000. Board Member Meyer seconded the motion.

Vote conducted. **MOTION CARRIED.**

AYES: Wilson, Smith, Cherry, Meyer
NAYS: None

B. Discussion & Possible Action re: Existing Wittmann Fire & Medical District Fire Chief’s Contract

Chief Biscoe related to the Board that it was necessary for the Board to terminate the Wittmann Fire & Medical District Fire Chief’s contract as the position no longer exists following the consolidation of North County and Wittmann Fire & Medical Districts. Chief Biscoe informed the Board that it is the District’s intention to retain the former chief in the position of Division Chief/Fire Marshal for North County Fire & Medical District. Chief Biscoe answered any questions from the Board.

Board Member Meyer moved that the Governing Board authorize the termination of Tom O’Donohue’s Wittmann Fire & Medical District Fire Chief contract dated November 1, 2015, as the position has been eliminated following the consolidation of Wittmann and North County Fire & Medical Districts. Board Clerk Smith seconded the motion.

Vote conducted. **MOTION CARRIED.**

AYES: Wilson, Smith, Cherry, Meyer
NAYS: None

C. Discussion re: Letter to Transferring Wittmann Fire & Medical District Personnel defining Temporary Benefits

Chief Biscoe and Assistant Chief Dalton gave the Board an overview of the process for the notification of former Wittmann Fire & Medical District employees defining their temporary benefits following the consolidation of North County and Wittmann Fire & Medical Districts. Chiefs Biscoe and Dalton answered any questions from the Board related to the notification.

D. Discussion & Possible Action re: Amended District Budget / “Start-up Costs” related to District Consolidation

Chief Biscoe and Assistant Chief Dalton provided an initial overview of the budget amendment process and what the estimated “start-up costs” should be related to the North County and Wittmann Fire & Medical Districts’ consolidation. Chiefs Biscoe and Dalton answered any questions related to the consolidation.

VII. ADJOURNMENT

The meeting adjourned at 5:23 p.m.

Russell Smith, Board Clerk

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