

NORTH COUNTY FIRE & MEDICAL DISTRICT
GOVERNING BOARD
REGULAR SESSION

Thursday, September 15, 2016

MINUTES

(Agenda items may have been taken out of order at the discretion of the Chairman.)

I. CALL TO ORDER

Acting Chairman Smith called the Governing Board Meeting to order on Thursday, September 15, 2016, at 9:00 a.m. at the District Administrative Office, 18818 N. Spanish Garden Drive, Sun City West, Arizona.

II. ROLL CALL/AFFIRMATION OF QUORUM

Members Present: Acting Chairman Smitty Smith, Board Member Dick Cherry, Board Member Jack Meyer, Board Member Dawn Miller

Members Absent: Board Chairman David Wilson

Administrative Staff Present: Fire Chief Rob Biscoe, Assistant Chief Mary Dalton, Assistant Chief Tim Van Scoter, Accounting Supervisor Coaleen Poland, Administrative Coordinator Deb Johnson

Media Present: Tina Gamez, *Daily News-Sun*

Public Comment: None

III. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

IV. CALL TO THE PUBLIC

There was no response to the Call to the Public.

V. MINUTES

A. Discussion & Possible Action re: Board Workshop – August 16, 2016

Board Member Meyer moved that the minutes of the August 16, 2016 Board Workshop be approved. Board Member Cherry seconded the motion.

There were no corrections or additions. Vote conducted. **MOTION CARRIED.**

AYES: Smith, Cherry, Meyer
NAYS: None
ABSTAIN: Miller

B. Discussion & Possible Action re: Regular Board Meeting – August 18, 2016

Board Member Meyer moved that the minutes of the August 18, 2016 Regular Board meeting be approved. Board Member Cherry seconded the motion.

There were no corrections or additions. Vote conducted. **MOTION CARRIED.**

AYES: Smith, Cherry, Meyer
NAYS: None
ABSTAIN: Miller

C. Discussion & Possible Action re: Special Board Meeting – August 23, 2016

Board Member Meyer moved that the minutes of the August 23, 2016 Special Board meeting be approved. Board Member Cherry seconded the motion.

There were no corrections or additions. Vote conducted. **MOTION CARRIED.**

AYES: Smith, Cherry, Meyer
NAYS: None
ABSTAIN: Miller

D. Discussion & Possible Action re: Executive Session – August 23, 2016

Board Member Meyer moved that the minutes of the August 23, 2016 Executive Session be approved. Board Member Cherry seconded the motion.

There were no corrections or additions. Vote conducted. **MOTION CARRIED.**

AYES: Smith, Cherry Meyer
NAYS: None
ABSTAIN: Miller

VI. FINANCIAL SUMMARY AND REPORTS

- A. Monthly Financial Division Current Events Summary for August 2016
There were no additions or questions regarding the summary since the Workshop meeting on September 15, 2016 so Acting Chairman Smith dispensed with the review of the August 2016 Financial Division Current Events Summary. The monthly Financial Division Current Events Summary is attached to the official Governing Board meeting packet.

VII. CONSENT AGENDA

- A. Approval of the August 2016 Monthly Financial Report
Accounting Supervisor Poland answered any questions from the Board regarding the monthly financial report. The August 2016 Monthly Financial Report is attached to the official Governing Board meeting packet.

Board Member Cherry moved that the Governing Board approve the August 2016 Monthly Financial Reports and account reconciliations per Arizona Revised Statutes including, but not limited to, the following: Register of Checks, Warrants, & Deposits, Statement of Financial Activities, Statement of Net Assets, and Cash Flow Projection Report. Board Member Meyer seconded the motion.
Discussion followed.

Public Comment: None

Vote conducted. **MOTION CARRIED.**

AYES: Smith, Cherry, Meyer, Miller
NAYS: None

VIII. CURRENT EVENTS SUMMARIES, REPORTS, AND/OR CORRESPONDENCE

- A. Emergency/Support Services Divisions Current Events Summary for August 2016
There were no additions or questions regarding the summary since the Workshop meeting on September 15, 2016 so Acting Chairman Smith dispensed with the review of the August 2016 Emergency/Support Services Division Current Events Summary. Assistant Chief Van Scoter stated that the District's new engine was available for viewing following the adjournment of the meeting. The August 2016 Emergency/ Support Services Divisions Current Events Summary is attached to the official Governing Board meeting packet.
- B. Administrative/Community Risk Management Divisions Current Events Summary for July 2016
There were no additions or questions regarding the summary since the Workshop meeting on September 15, 2016 so Acting Chairman Smith

dispensed with the review of the August 2016 Administrative/Community Risk Management Divisions Current Events Summary. The August 2016 Administrative/Community Risk Management Divisions' Current Events Summary is attached to the official Governing Board meeting packet.

C. Monthly Correspondence Report

Acting Chairman Smith reviewed one thank you letter from a resident who expressed his appreciation for the excellent care that his wife received from the District's EMT's on more than one occasion.

IX. NEW BUSINESS

A. Discussion & Possible Action re: Monthly Pest Control Service

Acting Chairman Smith expressed his concern regarding the potential toxicity of the chemicals utilized in the District's monthly pest control services. He suggested that diatomaceous earth be utilized for external pest control at the District's facilities and that all of the pest control services be terminated.

Board Member Meyer stated that the current pest control company provided the District with documentation regarding the safety of the chemical used and that he feels that the service is a good investment.

Board Member Cherry asked some questions regarding the chemical utilized and stated that he felt the service should be continued.

Board Member Miller stated that she could see both sides but felt that the service seems to be doing the job that it needs to do.

Chief Biscoe proposed changing the monthly service to exterior only and then evaluate in the future how that affects the control of any pests. It was a Board consensus that servicing the exterior only would be a good option at this time.

X. SUGGESTED ITEMS FOR FUTURE BOARD WORKSHOP MEETING AGENDAS

There were no items suggested.

XI. ADJOURNMENT

The meeting adjourned at 9:29 a.m.

Russell Smith, Board Clerk