

NORTH COUNTY FIRE & MEDICAL DISTRICT  
GOVERNING BOARD  
REGULAR SESSION

Thursday, July 21, 2016

MINUTES

(Agenda items may have been taken out of order at the discretion of the Chairman.)

**I. CALL TO ORDER**

Chairman Wilson called the Governing Board Meeting to order on Thursday, July 21, 2016, at 9:00 a.m. at the District Administrative Office, 18818 N. Spanish Garden Drive, Sun City West, Arizona.

**II. ROLL CALL/AFFIRMATION OF QUORUM**

Members Present: Board Chairman David Wilson, Board Member William Hamel, Board Member Jack Meyer, Board Member Smitty Smith

Members Absent: None

Administrative Staff Present: Fire Chief Rob Biscoe, Assistant Chief Mary Dalton, Assistant Chief Tim Van Scoter, Accounting Supervisor Coaleen Poland, Administrative Coordinator Deb Johnson

Media Present: Tina Gamez, *Daily News-Sun*

Public Comment: None

**III. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

**IV. RECOGNITION**

A. Special Recognition – Tait Mitton

The Board and District recognized District Engineer Tait Mitton and his wife, Mynon, for their actions in resuscitating a child who was rescued from a pool in the city of Peoria. Engineer Mitton was off-duty at the time and he and his wife's actions resulted in a successful recovery for the child.

B. Meritorious Service Award – Andrew Skinner, Eric Garcia, Bill Tuvell, Logan Jewell, Aaron Armstead, and Mitch Bracken

The above listed personnel were recognized by the Board and District for their meritorious service related to the rescue of a District resident from a

pool. Their quick action resulted in a successful recovery and outcome for the resident.

C. Years of Service Awards – Mary Dalton – 30 years, Aaron Armstead – 5 years

The above listed personnel were recognized by the Board for their years of service to the District.

V. **BOARD CLERK ELECTION**

Due to the resignation of Board Member Dusty Rhodes, it was necessary for the Board to elect a new Clerk.

**Board Member Meyer nominated Board Member Hamel to serve as Board Clerk. Board Member Smith seconded the nomination.** Board Member Hamel accepted the nomination. Vote conducted. **NOMINATION CARRIED.**

AYES: Wilson, Hamel, Meyer, Smith  
NAYS: None

VI. **CALL TO THE PUBLIC**

There was no response to the Call to the Public.

VII. **MINUTES**

A. Discussion & Possible Action re: Board Workshop – June 14, 2016

**Board Clerk Hamel moved that the minutes of the June 14, 2016 Board Workshop be approved. Board Member Smith seconded the motion.**

There were no corrections or additions. Vote conducted. **MOTION CARRIED.**

AYES: Wilson, Hamel, Meyer, Smith  
NAYS: None

B. Discussion & Possible Action re: Regular Board Meeting – June 16, 2016

**Board Member Meyer moved that the minutes of the June 16, 2016 Regular Board meeting be approved. Board Member Smith seconded the motion.**

There were no corrections or additions. Vote conducted. **MOTION CARRIED.**

AYES: Wilson, Hamel, Meyer, Smith  
NAYS: None

**VIII. FINANCIAL SUMMARY AND REPORTS**

- A. Monthly Financial Division Current Events Summary for June 2016  
Accounting Supervisor Poland presented an overview of the June 2016 Financial Division Current Events Summary and answered any questions from the Board. The monthly Financial Division Current Events Summary is attached to the official Governing Board meeting packet.

**IX. CONSENT AGENDA**

- A. Approval of the June 2016 Monthly Financial Report  
Accounting Supervisor Poland answered any questions from the Board regarding the monthly financial report. The June 2016 Monthly Financial Report is attached to the official Governing Board meeting packet.

**Board Member Smith moved that the Governing Board approve the June 2016 Monthly Financial Reports and account reconciliations per Arizona Revised Statutes including, but not limited to, the following: Register of Checks, Warrants, & Deposits, Statement of Financial Activities, Statement of Net Assets, and Cash Flow Projection Report. Board Clerk Hamel seconded the motion.** Discussion followed.

*Public Comment: None*

Vote conducted. **MOTION CARRIED.**

AYES: Wilson, Hamel, Meyer, Smith

NAYS: None

**X. CURRENT EVENTS SUMMARIES, REPORTS, AND/OR CORRESPONDENCE**

- A. Emergency/Support Services Divisions Current Events Summary for June 2016  
Assistant Chief Van Scoter provided a brief overview of the June 2016 Emergency/Support Services Division Current Events Summary and answered any questions from the Board. Assistant Chief Van Scoter provided the Board with an update regarding the District's new engine. It is currently scheduled for arrival in the District the last week of July. The June 2016 Emergency/ Support Services Divisions Current Events Summary is attached to the official Governing Board meeting packet.
- B. Administrative/Community Risk Management Divisions Current Events Summary for June 2016  
Assistant Chief Dalton provided a brief overview of the June 2016 Administrative/Community Risk Management Divisions Current Events Summary and answered any questions from the Board. The June 2016 Administrative/Community Risk Management Divisions' Current Events Summary is attached to the official Governing Board meeting packet.

- C. Monthly Correspondence Report  
There was no correspondence for review.

**XI. NEW BUSINESS**

- A. Discussion & Possible Action re: Adoption of Resolution #16-0721-1 – Regarding Wittmann Fire & Medical District Consolidation Feasibility Study

Assistant Chief Dalton reviewed for the Board the purpose of the proposed Consolidation Feasibility study and outlined the potential components of the study. Chief Biscoe also informed the Board that it would be necessary for them to sign a Waiver and Consent from Attorney William Whittington for any legal work related to the potential consolidation process as he serves as legal counsel for both Districts.

**Board Member Smith moved that the Governing Board adopt Resolution #16-0721-1 regarding authorization of a Wittmann Fire & Medical District Consolidation Feasibility Study. It was further moved that the Governing Board approve the Waiver and Consent from William Whittington as related to the potential consolidation. Board Clerk Hamel seconded the motion.** Discussion followed.

*Public Comment: None*

Vote conducted. **MOTION CARRIED.**

AYES: Wilson, Hamel, Meyer, Smith  
NAYS: None

**XII. SUGGESTED ITEMS FOR FUTURE BOARD WORKSHOP MEETING AGENDAS**

There were no new items suggested.

**XIII. ADJOURNMENT**

The meeting adjourned at 10:03 a.m.

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William Hamel, Board Clerk