

NORTH COUNTY FIRE & MEDICAL DISTRICT
GOVERNING BOARD
REGULAR SESSION

Thursday, January 21, 2016

MINUTES

(Agenda items may have been taken out of order at the discretion of the Chairman.)

I. CALL TO ORDER

Chairman Wilson called the Governing Board Meeting to order on Thursday, January 21, 2016, at 9:00 a.m. at the District Administrative Office, 18818 N. Spanish Garden Drive, Sun City West, Arizona.

II. ROLL CALL/AFFIRMATION OF QUORUM

Members Present: Board Chairman David Wilson, Board Clerk Dusty Rhodes, Board Member Bill Hamel, Board Member Jack Meyer, Board Member Smitty Smith

Members Absent: None

Administrative Staff Present: Fire Chief Rob Biscoe, Assistant Chief Mary Dalton, Assistant Chief Tim Van Scoter, Accounting Supervisor Coaleen Poland, Administrative Coordinator Deb Johnson

Media Present: None

Public Comment: None

III. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

IV. RECOGNITION

A. Promotion Ceremony – Paramedic Captain Andrew Skinner, Captain Dan Villegas, Engineer Jared Randall, Engineer Anthony Campanaro, Paramedic Engineer Eric Garcia, Paramedic Crystal Fresquez, and Paramedic Joseph Garcia

The District recognized the above individuals on their promotions.

V. CALL TO THE PUBLIC

There was no response to the Call to the Public.

VI. MINUTES

A. Discussion & Possible Action re: Special Meeting – December 17, 2015

Board Member Hamel moved that the minutes of the December 17, 2015 Special Meeting be approved. Board Clerk Rhodes seconded the motion.

There were no corrections or additions. Vote conducted. **MOTION CARRIED.**

AYES: Wilson, Rhodes, Hamel, Meyer, Smith
NAYS: None

B. Discussion & Possible Action re: Regular Board Meeting – December 19, 2015

Board Member Smith moved that the minutes of the December 19, 2015 Regular Board meeting be approved. Board Member Hamel seconded the motion.

There were no corrections or additions. Vote conducted. **MOTION CARRIED.**

AYES: Wilson, Rhodes, Hamel, Meyer, Smith
NAYS: None

VII. FINANCIAL SUMMARY AND REPORTS

- A. Monthly Financial Division Current Events Summary for December 2015
Accounting Supervisor Poland presented an overview of the December 2015 Financial Division Current Events Summary. The monthly Financial Division Current Events Summary is attached to the official Governing Board meeting packet.

VIII. CONSENT AGENDA

- A. Approval of the December Monthly Financial Report
Accounting Supervisor Poland answered any questions from the Board regarding the monthly financial report. The December 2015 Monthly Financial Report is attached to the official Governing Board meeting packet.

Board Clerk Rhodes moved that the Governing Board approve the December 2015 Monthly Financial Reports and account reconciliations per Arizona Revised Statutes including, but not limited to, the following: Register of Checks, Warrants, & Deposits,

Statement of Financial Activities, Statement of Net Assets, and Cash Flow Projection Report. Board Member Smith seconded the motion.

Public Comment: None

Discussion followed. Vote conducted. **MOTION CARRIED.**

AYES: Wilson, Rhodes, Hamel, Meyer, Smith

NAYS: None

IX. CURRENT EVENTS SUMMARIES, REPORTS, AND/OR CORRESPONDENCE

A. Emergency/Support Services Divisions Current Events Summary for December 2015

Assistant Chief Van Scoter provided a brief overview of the December 2015 Emergency/Support Services Division Current Events Summary and answered any questions from the Board. The December 2015 Emergency/Support Services Divisions Current Events Summary is attached to the official Governing Board meeting packet.

B. Administrative/Community Risk Management Divisions Current Events Summary for December 2015

Assistant Chief Dalton provided a brief overview of the December 2015 Administrative/Community Risk Management Divisions Current Events Summary and answered any questions from the Board. The December 2015 Administrative/Community Risk Management Divisions' Current Events Summary is attached to the official Governing Board meeting packet.

C. Monthly Correspondence Report

There was no correspondence for review.

X. NEW BUSINESS

A. Discussion & Possible Action re: District Engine 103 – Engine Rebuild

Assistant Chief Van Scoter answered any questions from the Board regarding the engine rebuild for District Engine 103.

Board Clerk Rhodes moved that the Fire Board approve the rebuild of District Engine 103 by Freightliner of Arizona, LLC with funds from the District's Contingency Fund for an amount not to exceed \$40,000. Board Member Hamel seconded the motion.

Public Comment: None

Discussion followed. Vote conducted. **MOTION CARRIED.**

AYES: Wilson, Rhodes, Hamel, Meyer, Smith
NAYS: None

B. Discussion re: Fiscal Year 2016/2017 Operational Budget Plan Process Overview / Timeline / Board Input

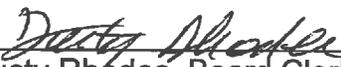
Accounting Supervisor Poland reviewed the revised timeline for the Fiscal Year 2016/2017 Operational Budget Plan Process with the Board and answered any questions.

XI. SUGGESTED ITEMS FOR FUTURE BOARD WORKSHOP MEETING AGENDAS

There were no new items suggested.

XII. ADJOURNMENT

The meeting adjourned at 9:49 a.m.



Dusty Rhodes, Board Clerk

Approved