

NORTH COUNTY FIRE & MEDICAL DISTRICT
GOVERNING BOARD
REGULAR SESSION

Thursday, August 20, 2015

MINUTES

(Agenda items may have been taken out of order at the discretion of the Chairman.)

I. CALL TO ORDER

Chairman Wilson called the Governing Board Meeting to order on Thursday, August 20, 2015, at 9:00 a.m. at the District Administrative Office, 18818 N. Spanish Garden Drive, Sun City West, Arizona.

II. ROLL CALL/AFFIRMATION OF QUORUM

Members Present: Board Chairman David Wilson, Board Clerk Dusty Rhodes, Board Member Bill Hamel, Board Member Jack Meyer

Members Absent: Board Member Smitty Smith

Administrative Staff Present: Fire Chief Rob Biscoe, Assistant Chief Tim Van Scoter, Assistant Chief Mary Dalton, Accounting Supervisor Coaleen Poland, Administrative Coordinator Deb Johnson

Media Present: Tina Gamez - *Daily News-Sun*, Philip Haldiman - *Independent*

Public Comment: None

III. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

IV. BADGE-PINNING CEREMONY – FIREFIGHTER PARAMEDIC THOMAS CISCO, FIREFIGHTER PARAMEDIC MARC CHAMBERS, FIREFIGHTER PARAMEDIC JACOB KING, AND FIREFIGHTER JOE LINDQUIST

The above personnel were recognized for the completion of their recruit academy, were administered their Oath of Office, and received their firefighter badges. A video chronicling their academy was also viewed. In addition, Recruit Training Officers Dan Davis and Spencer Snyder were recognized.

(Break – 9:25-9:36 a.m.)

V. CALL TO THE PUBLIC

There was no response to the Call to the Public.

VI. MINUTES

A. Discussion & Possible Action re: Workshop – July 14, 2015

Board Member Hamel moved that the minutes of the July 14, 2015 Workshop be approved. Board Clerk Rhodes seconded the motion.

There were no corrections or additions. Vote conducted. **MOTION CARRIED.**

AYES: Wilson, Rhodes, Hamel, Meyer
NAYS: None

B. Discussion & Possible Action re: Regular Board meeting – July 16, 2015

Board Clerk Rhodes moved that the minutes of the July 16, 2015 Regular Board meeting be approved. Board Member Hamel seconded the motion.

There were no corrections or additions. Vote conducted. **MOTION CARRIED.**

AYES: Wilson, Rhodes, Hamel, Meyer
NAYS: None

C. Discussion & Possible Action re: Special Board meeting – August 4, 2015

Board Member Hamel moved that the minutes of the August 4, 2015 Special Board meeting be approved. Board Clerk Rhodes seconded the motion.

There were no corrections or additions. Vote conducted. **MOTION CARRIED.**

AYES: Wilson, Rhodes, Hamel, Meyer
NAYS: None

VII. FINANCIAL SUMMARY AND REPORTS

- A. Monthly Financial Division Current Events Summary for July 2015
Accounting Supervisor Poland presented an overview of the July 2015 Financial Division Current Events Summary. The monthly Financial Division Current Events Summary is attached to the official Governing Board meeting packet.

VIII. CONSENT AGENDA

- A. Approval of the July 2015 Monthly Financial Report
Accounting Supervisor Poland answered any questions from the Board regarding the monthly financial report. The July 2015 Monthly Financial Report is attached to the official Governing Board meeting packet.

Board Member Hamel moved that the Governing Board approve the July 2015 Monthly Financial Reports and account reconciliations per Arizona Revised Statutes including, but not limited to, the following: Register of Checks, Warrants, & Deposits, Statement of Financial Activities, Statement of Net Assets, and Cash Flow Projection Report. Board Clerk Rhodes seconded the motion.

Public Comment: None

Discussion followed. Vote conducted. **MOTION CARRIED.**

AYES: Wilson, Rhodes, Hamel, Meyer
NAYS: None

IX. CURRENT EVENTS SUMMARIES, REPORTS, AND/OR CORRESPONDENCE

- A. Emergency/Support Services Divisions Current Events Summary for July 2015
Assistant Chief Van Scoter provided a brief overview of the July 2015 Emergency/Support Services Division Current Events Summary and answered any questions from the Board. Assistant Chief Van Scoter also updated the Board on the status of the District's personnel who are on wildland fire assignments. The July 2015 Emergency/ Support Services Divisions Current Events Summary is attached to the official Governing Board meeting packet.
- B. Administrative/Community Risk Management Divisions Current Events Summary for July 2015
Assistant Chief Dalton provided a brief overview of the July 2015 Administrative/Community Risk Management Divisions Current Events Summary and answered any questions from the Board. The July 2015 Administrative/ Community Risk Management Divisions' Current Events Summary is attached to the official Governing Board meeting packet.
- C. Monthly Correspondence Report
There was no District correspondence for review.

X. NEW BUSINESS

- A. Discussion & Possible Action re: Proposed Capital Projects Expenditure – Lucas Chest Compression System

Assistant Chief Van Scoter gave a brief overview of this agenda item and answered any questions from the Board.

Board Clerk Rhodes moved that the Governing Board approve the purchase of no more than four Lucas Chest Compression Systems for an amount not to exceed \$35,000.00. Board Member Hamel seconded the motion. Discussion followed.

Public Comment: None

Vote conducted. **MOTION CARRIED.**

AYES: Wilson, Rhodes, Hamel, Meyer

NAYS: None

B. Discussion & Possible Action re: Proposed Capital Projects Expenditure – 2014 Assistance to Firefighter’s Regional Grant Award Matching Funds – Videoconferencing Equipment

Assistant Chiefs Van Scoter and Dalton gave a brief overview of this agenda item and answered any questions from the Board. Assistant Chief Dalton stated that the equipment would be a positive benefit for the District’s training program.

Board Member Hamel moved that the Governing Board accept the 2014 Assistance to Firefighter’s Regional Grant Award for \$69,000 for the purpose of purchasing videoconferencing equipment. He further moved that the District expend an amount not to exceed \$11,000 from the District’s Capital Fund for the District’s matching funds grant requirement and Sales Tax for the equipment. Board Clerk Rhodes seconded the motion. Discussion followed.

Public Comment: Resident Dick Cherry, Sun City West Posse Liaison to the District, stated that he would like to see the Posse have a similar videoconferencing system and would be taking the information back to them.

Resident John Heep made some statements regarding the system.

Vote conducted. **MOTION CARRIED.**

AYES: Wilson, Rhodes, Hamel

NAYS: None

ABSTAIN: Meyer

Board Member Meyer stated that he was abstaining because he felt that he personally did not have enough information or understand the system well enough to make an informed decision.

C. Discussion & Possible Action re: Ratification of North County Fire & Medical District Firefighter's Pension Board Appointment

Board Chairman Wilson provided a brief overview of this agenda item. Due to the resignation of a member of the North County Fire & Medical District Firefighter's Pension Board, Board Chairman Wilson appointed resident Rod Ritter to the Board to serve the remainder of the vacated term. The Board is statutorily required to ratify Chairman Wilson's appointment.

Board Clerk Rhodes moved that the Governing Board ratify Board Chairman David Wilson's appointment of Rod Ritter to the North County Fire & Medical District Firefighter's Pension Board to fill a partial term which expires on July 1, 2017. Board Member Hamel seconded the motion. Discussion followed.

Public Comment: None

Vote conducted. **MOTION CARRIED.**

AYES: Rhodes, Hamel, Meyer
NAYS: None
ABSTAIN: Wilson

D. Discussion & Possible Action re: Proposed Revision of Policy Manual Policy 6.08 – Military Leave

Administrative Coordinator Johnson reviewed for the Board the proposed revisions to the policy. The revisions are related to consistency with current District policy and the District's name change.

Board Member Hamel moved that the Governing Board approve the revisions to Policy Manual Policy 6.08 – Military Leave. Board Clerk Rhodes seconded the motion. Discussion followed.

Public Comment: None

Vote conducted. **MOTION CARRIED.**

AYES: Wilson, Rhodes, Hamel, Meyer
NAYS: None

XI. SUGGESTED ITEMS FOR FUTURE BOARD WORKSHOP MEETING AGENDAS

There were no new items suggested.

XII. ADJOURNMENT

The meeting adjourned at 10:31 a.m.



Dusty Rhodes, Board Clerk

Approved