

FIRE DISTRICT OF SUN CITY WEST  
FIRE BOARD  
REGULAR SESSION

Thursday, September 18, 2014

MINUTES

(Agenda items may have been taken out of order at the discretion of the Chairman.)

**I. CALL TO ORDER**

Board Chairman Wilson called the Fire Board Meeting to order on Thursday, September 18, 2014, at 9:00 a.m. at the Fire District Administrative Office, 18818 N. Spanish Garden Drive, Sun City West, Arizona.

**II. ROLL CALL/AFFIRMATION OF QUORUM**

Members Present: Board Chairman David Wilson, Board Clerk Dusty Rhodes, Board Member Bill Hamel, Board Member Jack Meyer, Board Member Smitty Smith

Members Absent: None

Administrative Fire Chief Rob Biscoe, Assistant Chief Mary Dalton, Assistant Chief Tim Van Scoter, Accounting Supervisor Coaleen Poland, Administrative Coordinator Deb Johnson

Media Present: Tina Gamez, *Daily-News Sun*, Cecilia Chan, *The Independent*

**III. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

**IV. PRESENTATION – CHIEF EXECUTIVE OFFICER DEBBIE FLORES – BANNER DEL E. WEBB MEDICAL CENTER**

CEO Debbie Flores from Banner Del E. Webb Medical Center gave a presentation on the hospital's current and planned future services. She also discussed current facility expansion and the plans for future expansion. She thanked the District for its ongoing partnership with the hospital. Ms. Flores answered questions from the Board and the audience following her presentation.

(Break – 9:40-9:43 a.m.)

**V. CALL TO THE PUBLIC**

There was no response to the Call to the Public.

**VI. MINUTES**

- A. Discussion and Possible Action re: Special Board Meeting – August 19, 2014

**Board Clerk Rhodes moved that the minutes of the Board Workshop held on August 19, 2014, be approved. Board Member Smith seconded the motion.**

There were no corrections or additions. **MOTION CARRIED.**

AYES: Wilson, Rhodes, Hamel, Meyer, Smith  
NAYS: None

- B. Discussion and Possible Action re: Executive Session – August 19, 2014

**Board Clerk Rhodes moved that the minutes of the Executive Session held on August 19, 2014, be approved. Board Member Smith seconded the motion.**

There were no corrections or additions. **MOTION CARRIED.**

AYES: Wilson, Rhodes, Hamel, Meyer, Smith  
NAYS: None

- C. Discussion and Possible Action re: Regular Board Meeting – August 21, 2014

**Board Clerk Rhodes moved that the minutes of the Regular Board Meeting held on August 21, 2014, be approved. Board Member Smith seconded the motion.**

There were no corrections or additions. **MOTION CARRIED.**

AYES: Wilson, Rhodes, Hamel, Meyer, Smith  
NAYS: None

- D. Discussion and Possible Action re: Executive Session – August 21, 2014

**Board Clerk Rhodes moved that the minutes of the Executive Session held on August 21, 2014, be approved. Board Member Smith seconded the motion.**

There were no corrections or additions. **MOTION CARRIED.**

AYES: Wilson, Rhodes, Hamel, Meyer, Smith  
NAYS: None

**VII. FINANCIAL SUMMARY AND REPORTS**

- A. Monthly Financial Division Current Events Summary for August 2014  
Accounting Supervisor Poland gave an overview of the August 2014 Current Events Summary and answered any questions from the Board related to the summary. The monthly Financial Division Current Events Summary is attached to the official Fire Board meeting packet.

**VIII. CONSENT AGENDA**

- A. Approval of the August 2014 Monthly Financial Report  
Accounting Supervisor Poland answered any questions from the Board regarding the August 2014 Monthly Financial Report. The August 2014 Monthly Financial Report is attached to the official Fire Board meeting packet.

**Board Clerk Rhodes moved that the Fire Board approve the August 2014 Monthly Financial Reports and account reconciliations per Arizona Revised Statutes including, but not limited to, the following: Register of Checks, Warrants, & Deposits, Statement of Financial Activities, Statement of Net Assets, and Cash Flow Projection Report. Board Member Smith seconded the motion.**

*Public Comment: None*

Discussion followed. **MOTION CARRIED.**

AYES: Wilson, Rhodes, Hamel, Meyer, Smith  
NAYS: None

**IX. CURRENT EVENTS SUMMARIES, REPORTS, AND/OR CORRESPONDENCE**

- A. Emergency/Support Services Divisions Current Events Summary for August 2014  
Assistant Chief Van Scoter gave a brief overview of the August 2014 Emergency/Support Services Division Current Events Summary and answered any questions from the Board related to the summary. The August 2014 Emergency/ Support Services Divisions Current Events Summary is attached to the official Fire Board meeting packet.
- B. Administrative/Community Risk Management Divisions Current Events Summary for August 2014  
Assistant Chief Dalton gave an overview of the August 2014 Administrative/Community Risk Management Divisions Current Events Summary and answered any questions from the Board related to the summary. Assistant Chief Dalton also distributed a copy of the "The Arizona Open Meeting Law" booklet available from the Arizona Ombudsman. The booklet is a synopsis of the Open Meeting Law

requirements. Moving forward, any newly elected or re-seated Board members will review the Open Meeting Law during their six hours of legislatively required training. The District also periodically conducts a review of the Open Meeting Law. The August 2014 Administrative/Community Risk Management Divisions' Current Events Summary is attached to the official Fire Board meeting packet.

- C. Monthly Correspondence Report  
There was no correspondence

**X. NEW BUSINESS**

- A. Discussion & Possible Action re: Arizona State Retirement System (ASRS) Membership; Section 218 Requirements – Fiscal Year End June 30, 2014 Funds Transfer to Employee Benefits Liability Account (EBLA)  
**Board Clerk Rhodes moved staff be authorized to transfer Fiscal Year End June 30, 2014 funds, in an amount not to exceed \$175,000, to meet the employer portion of the service purchases as required by Arizona Legislature House Bill 2050. Board Member Smith seconded the motion. Discussion followed.**

*Public Comment: None*

Vote conducted. **MOTION CARRIED.**

AYES: Wilson, Rhodes, Hamel, Meyer, Smith  
NAYS: None

- B. Discussion & Possible Action re: Special Revenue (Donation) Fund Expenditure – Address Sign Program Materials  
**Board Member Smith moved that the Fire Board approve a program which would allow staff to install signs in areas determined by the District to be lacking adequate address markings with owner approval and when not in violation of known Homeowner's Association Covenants, Conditions and Restrictions (CC&Rs). He further moved that the Board authorize staff to initially fund the program for an amount not to exceed \$3,500 from the District's Special Revenue (Donation) account. Board Member Hamel seconded the motion. Discussion followed.**

**Board Member Meyer amended the motion to read as follows: that the Fire Board approve a program which would allow staff to install signs in District areas B, C, and D which are determined by the District to be lacking adequate address markings with owner approval and when not in violation of know Homeowner's Association Covenants, Conditions and Restrictions (CC&Rs). He further moved that the Board authorize staff to initially fund the program for an amount not to exceed \$3,500 from the District's**

**Special Revenue (Donation) account. Board Member Hamel seconded the amended motion. Discussion followed.**

*Public Comment: None*

Vote conducted on the amended motion. **AMENDED MOTION CARRIED.**

AYES: Rhodes, Hamel, Meyer

NAYS: Wilson, Smith

**XI. AUTHORIZATION TO HOLD AN EXECUTIVE SESSION**

**Board Clerk Rhodes moved that the Fire Board convene into Executive Session pursuant to A.R.S. §38-431.03(A)(3) for those items listed on the agenda. Board Member Smith seconded the motion.**

Chairman Wilson explained to the audience that the Board would be convening for legal advice concerning Fire District annexations. He further stated that the Board would reconvene at the conclusion of the Executive Session.

Vote conducted. **MOTION CARRIED.**

AYES: Wilson, Rhodes, Hamel, Meyer, Smith

NAYS: None

The Fire Board adjourned to convene into Executive Session at 10:24 a.m. The Regular Board Meeting reconvened at 10:47 a.m.

**XII. SUGGESTED ITEMS FOR FUTURE BOARD WORKSHOP MEETING AGENDAS**

There were no additional items suggested.

**XIII. ADJOURNMENT**

The meeting adjourned at 10:55 a.m.

  
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Dusty Rhodes, Board Clerk