

FIRE DISTRICT OF SUN CITY WEST
FIRE BOARD
REGULAR SESSION

Thursday, October 16, 2014

MINUTES

(Agenda items may have been taken out of order at the discretion of the Chairman.)

I. CALL TO ORDER

Board Chairman Wilson called the Fire Board Meeting to order on Thursday, October 16, 2014, at 9:00 a.m. at the Fire District Administrative Office, 18818 N. Spanish Garden Drive, Sun City West, Arizona.

II. ROLL CALL/AFFIRMATION OF QUORUM

Members Present: Board Chairman David Wilson, Board Clerk Dusty Rhodes, Board Member Bill Hamel, Board Member Jack Meyer, Board Member Smitty Smith

Members Absent: None

Administrative Fire Chief Rob Biscoe, Assistant Chief Mary Dalton, Assistant Chief Tim Van Scoter, Accounting Supervisor Coaleen Poland, EMS Coordinator Rebecca Haro, Administrative Coordinator Deb Johnson

Media Present: Tina Gamez, *Daily-News Sun*, Cecilia Chan, *The Independent*

III. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

IV. PRESENTATION – CAROL GIBBS, SAVE HEARTS REGISTRY AND EDUCATION (SHARE) PROGRAM EDUCATION COORDINATOR – SARVER HEART CENTER – SUN CITY WEST HEART SAFE COMMUNITY 2014

Emergency Medical Services Coordinator Haro gave a brief overview of the Heart Safe Community Program and the criteria required to achieve the honor of being chosen as a HEART Safe Community. The program recognizes Arizona communities and fire agencies that meet or exceed criteria for cardiac arrest preparedness. HEART Safe Communities achieve recognition by increasing public awareness regarding heart issues, providing bystander Cardio Pulmonary Resuscitation (CPR) training, having Automated External Defibrillators in public places, having alarm room operators dispatch CPR instructions, being an EMS SHARE Partner, and having a hospital cardiac referral or receiving center

partnership. Following Coordinator Haro's presentation, Ms. Carol Gibbs, the Save Hearts Registry and Education (Share) Program Education Coordinator presented Sun City West with the HEART Safe Community award. Chief Biscoe stated that this is an award shared by other agencies in the community such as the Recreations Centers and the Property Owners and Residents Association (PORA) and that he would see that they also are made aware of this recognition.

V. CALL TO THE PUBLIC

Resident Diane Cheney congratulated the District and the Board on the prestigious honor of achieving a Class 1 Protection Classification from the Insurance Services Office (ISO). As a previous Board member, Dr. Cheney stated that she knows what an honor this is and is proud to have been associated with the growth of the District.

Resident Dick Cherry relayed an incident to the Board involving a District employee who responded to an emergency call to rescue a resident from beneath a cactus that had fallen. Resident Cherry stated that, not only did the District employee rescue the resident, but he replanted the resident's cactus which Resident Cherry felt was going above and beyond the call of duty. He wanted to Board to know that District employees are performing these types of services to aid the residents of the District.

VI. MINUTES

- A. Discussion and Possible Action re: Board Workshop – September 16, 2014; Regular Board Meeting – September 18, 2014; and Executive Session – September 18, 2014

Board Clerk Rhodes moved that the minutes of the three meetings be approved collectively. Board Member Smith seconded the motion.

There were no corrections or additions. **MOTION CARRIED.**

AYES: Wilson, Rhodes, Hamel, Meyer, Smith
NAYS: None

VII. FINANCIAL SUMMARY AND REPORTS

- A. Monthly Financial Division Current Events Summary for September 2014
Accounting Supervisor Poland gave an overview of the September 2014 Current Events Summary and answered any questions from the Board related to the summary. The monthly Financial Division Current Events Summary is attached to the official Fire Board meeting packet.

VIII. CONSENT AGENDA

- A. Approval of the September 2014 Monthly Financial Report

Accounting Supervisor Poland answered any questions from the Board regarding the September 2014 Monthly Financial Report. The September 2014 Monthly Financial Report is attached to the official Fire Board meeting packet.

Board Member Smith moved that the Fire Board approve the September 2014 Monthly Financial Reports and account reconciliations per Arizona Revised Statutes including, but not limited to, the following: Register of Checks, Warrants, & Deposits, Statement of Financial Activities, Statement of Net Assets, and Cash Flow Projection Report. Board Member Hamel seconded the motion.

Public Comment: None

Discussion followed. **MOTION CARRIED.**

AYES: Wilson, Rhodes, Hamel, Meyer, Smith
NAYS: None

IX. CURRENT EVENTS SUMMARIES, REPORTS, AND/OR CORRESPONDENCE

A. Emergency/Support Services Divisions Current Events Summary for September 2014

Assistant Chief Van Scoter gave a brief overview of the September 2014 Emergency/Support Services Division Current Events Summary and answered any questions from the Board related to the summary. The September 2014 Emergency/ Support Services Divisions Current Events Summary is attached to the official Fire Board meeting packet.

B. Administrative/Community Risk Management Divisions Current Events Summary for September 2014

Assistant Chief Dalton gave an overview of the September 2014 Administrative/Community Risk Management Divisions Current Events Summary and answered any questions from the Board related to the summary. The September 2014 Administrative/ Community Risk Management Divisions' Current Events Summary is attached to the official Fire Board meeting packet.

C. Monthly Correspondence Report

Board Clerk Rhodes read a letter from Dick Cherry, Sun City West Posse Liaison to the Fire District, thanking the District for the informative presentation that District Firefighter Kane Nixon gave to the Posse regarding the Mission, Responsibilities, and Duties of the Fire District.

X. AUTHORIZATION TO HOLD AN EXECUTIVE SESSION

Chairman Wilson stated that no Executive Session would be held due to additional data still being compiled that would be necessary for the session.

XI. NEW BUSINESS

- A. Discussion & Possible Action re: Matters Related to Fire District Annexations
Chairman Wilson stated that this item was related to the Executive Session. Because no Executive Session was held, discussion and/or action were not required.

XI. SUGGESTED ITEMS FOR FUTURE BOARD WORKSHOP MEETING AGENDAS

Chief Biscoe stated that a Special Board Meeting is tentatively scheduled for October 30, 2014. Board Member Meyer requested that an item be included on an upcoming Workshop agenda regarding road accessibility in the District's outlying areas.

XIII. ADJOURNMENT

The meeting adjourned at 9:55 a.m.



Dusty Rhodes, Board Clerk