

FIRE DISTRICT OF SUN CITY WEST
FIRE BOARD
WORKSHOP SESSION

Tuesday, September 16, 2014

MINUTES

(Agenda items may have been taken out of order at the discretion of the Chairman.)

I. CALL TO ORDER

Chairman Wilson called the Fire Board Meeting to order on Tuesday, September 16, 2014, at 9:00 a.m. at the Fire District Administrative Office, 18818 N. Spanish Garden Drive, Sun City West, Arizona.

II. ROLL CALL

Members Present: Board Chairman David Wilson, Board Clerk Dusty Rhodes, Board Member Bill Hamel, Board Member Jack Meyer, Board Member Smitty Smith

Members Absent: None

Staff Present: Fire Chief Rob Biscoe, Assistant Chief Tim Van Scoter, Assistant Chief Mary Dalton, Accounting Supervisor Coaleen Poland, Administrative Coordinator Deb Johnson

Media Present: Tina Gamez, *Daily News-Sun*, Cecilia Chan, *The Independent*

III. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

IV. REVIEW OF MINUTES

Chairman Wilson requested that the Board members review the minutes for approval at the regularly scheduled Board meeting scheduled on September 18, 2014.

V. FINANCIAL REPORTS

- A. Financial Services Division Current Events Summary for August 2014
Accounting Supervisor Poland reviewed the Financial Services Division Current Events Summary and Monthly Financial Report for August 2014 and answered any related questions from the Board members. The August 2014 Financial Services Division Current Events Summary and the Monthly Financial Report are attached to the official Fire Board Workshop packet.

VI. CURRENT EVENTS SUMMARIES, REPORTS, AND/OR CORRESPONDENCE

- A. Emergency/Support Services Divisions Current Events Summary for August 2014
Assistant Chief Van Scoter reviewed the Emergency/Support Services Divisions Current Events Summary for August 2014 and answered any questions from the

Board. Chief Van Scoter updated the Board on the District's Construction Projects. Following the completion of site work for Station 104, the District's modular may be remodeled on site instead of at a manufactured home facility. Chief Van Scoter answered any questions from the Board regarding the District's construction projects. The District hopes to have the Station 103 remodel estimated Guaranteed Maximum Price (GMP) available for Board review in October. The Emergency/Support Services Divisions Current Events Summary is attached to the official Fire Board Workshop packet.

B. Administrative/Community Risk Management Divisions Current Events Summary for August 2014

Assistant Chief Dalton reviewed the Administrative/Community Risk Management Divisions Current Events Summary for August 2014 and answered any questions from the Board related to the summary. Fire Marshal Tanner provided a Community Risk Management Division update and Community Outreach Specialist Bishop provided a District Fire Corps update. They both answered any questions from the Board regarding the updates. The Administrative/Community Risk Management Divisions Current Events Summary is attached to the official Fire Board Workshop packet.

VII. NEW BUSINESS

A. Arizona State Legislature House of Representatives HB #2050 - Arizona State Retirement System (ASRS) Membership; Section 218 Requirements – Fiscal Year End June 30, 2014 Funds Transfer to Employee Benefits Liability Account (EBLA)

Assistant Chief Dalton informed the Board that both of the District employees affected by the legislative changes to ASRS Section 218 Requirements have chosen to purchase their previous years' continuous service. Therefore, the District will be legislatively required to pay an equivalent employer portion associated to the time purchased plus calculated interest for the two employees. The District is requesting to provide these monies from Fiscal Year End June 30, 2014 Funds. Assistant Chief Dalton answered any questions from the Board regarding this item.

B. Address Sign Program

Fire Marshal Tanner and Assistant Chief Dalton described a proposed Address Sign Program to the Board. This program would provide address number signs for Fire District residences at an owner's request. These signs should assist emergency personnel in finding and easily identifying streets and addresses when responding to emergencies. The signs would have a reflective background with reflective numbers or names and would be installed on a sign post at agreed upon locations. The signs could also have the Fire District logo. Staff is requesting funding from the District's Special Revenue (Donation) account which would cover the initial purchase of signs and installation equipment. Although the initial group of signs will be at no cost to residents, donations will be encouraged. Fire Marshal Tanner and Assistant Chief Dalton answered any questions from the Board regarding this item.

VIII. CALL TO THE PUBLIC

There was no response to the Call to the Public.

IX. SUGGESTED ITEMS FOR BOARD MEETING AGENDA/ADJOURNMENT

There were no new items suggested. The meeting adjourned at 10:56 a.m.



Dusty Rhodes, Board Clerk

Approved