NORTH COUNTY FIRE & MEDICAL DISTRICT
GOVERNING BOARD
WORKSHOP SESSION

Tuesday, May 17, 2016

MINUTES

(Agenda items may have been taken out of order at the discretion of the Chairman.)

I. CALL TO ORDER

Chairman Wilson called the Governing Board Meeting to order on Tuesday, May 17, 2016, at 9:00 a.m. at the District Administrative Office, 18818 N. Spanish Garden Drive, Sun City West, Arizona.

II. ROLL CALL

Members Present: Board Chairman David Wilson, Board Clerk Dusty Rhodes, Board Member Bill Hamel, Board Member Jack Meyer, and Board Member Smitty Smith

Members Absent: None

Staff Present: Fire Chief Rob Biscoe, Assistant Chief Mary Dalton, Assistant Chief Tim Van Scoter, Accounting Supervisor Coaleen Poland, Fire Marshal Keith Tanner, Administrative Coordinator Deb Johnson

Media Present: Philip Haldiman, *The Independent*

Public Comment: Residents Dick Cherry and Marianne Sikler

III. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

IV. REVIEW OF MINUTES

Chairman Wilson requested that the Board members review the minutes for consideration of approval at the regularly scheduled Board meeting on May 19, 2016.

V. FINANCIAL REPORTS

A. Financial Services Division Current Events Summary for April 2016

Accounting Supervisor Poland reviewed the Financial Services Division Current Events Summary and Monthly Financial Report for April 2016 and answered any related questions from the Board members. The April 2016 Financial Services Division Current Events Summary and the Monthly Financial Report are attached to the official Fire Board Workshop packet.

Approved

VI. CURRENT EVENTS SUMMARIES, REPORTS, AND/OR CORRESPONDENCE

A. Emergency/Support Services Divisions Current Events Summary for April 2016
Assistant Chief Van Scoter reviewed the Emergency/Support Services Divisions Current Events Summary for April 2016 and answered any questions from the Board related to the summary. The Emergency/ Support Services Divisions Current Events Summary is attached to the official Fire Board Workshop packet.

B. Administrative/Community Risk Management Divisions Current Events Summary for April 2016
Assistant Chief Dalton reviewed the Administrative/Community Risk Management Divisions Current Events Summary for April 2016 and answered any questions from the Board related to the summary. The Administrative/ Community Risk Management Divisions Current Events Summary is attached to the official Fire Board Workshop packet.

VII. NEW BUSINESS

A. Proposed Adoption of Resolution #16-0519-1 – 2016 Fire Board Election
Assistant Chief Dalton informed the Board that it is a statutory requirement to adopt an Election Resolution when the District has vacancies in a scheduled election year. The District will have three vacancies for the November 2016 Governing Board election.

B. 2015 Capital Projects Status Report
Assistant Chief Van Scoter reviewed for the Board the status and final costs of the following large capital projects from 2015: Station 103 Remodel, Station 104 Construction, 2 New Transport Ambulances, New Engine/Pumper (Engine 104), and New Water/Tanker Truck (Tanker 104). Chief Van Scoter answered any questions from the Board regarding the status of the projects.

C. Proposed Capital Projects Expenditure – Personal Protective Equipment (PPE)
Assistant Chief Van Scoter reviewed for the Board the request to purchase the additional sets of PPE necessary to complete the purchase of two sets of turnouts for each firefighter in support of the District's Cancer Prevention Program. Chief Van Scoter answered any questions from the Board regarding the proposed PPE purchase.

D. Proposed Capital Projects Expenditure – Station 101 Exterior Painting
Assistant Chief Van Scoter reviewed for the Board the bids received for the painting of the exterior of Station 101and the District's Health & Fitness Center as well as the perimeter fence located on the Station 101 property. Chief Van Scoter answered any questions from the Board regarding the project and the bids received.

(Break – 10:30-10:40 a.m.)

Approved

E. Proposed Capital Projects Expenditure – Station 101 Apparatus Bay Roof Repair
Assistant Chief Van Scoter reviewed for the Board the issues with the Apparatus Bay Roof at Station 101 and the reason it needs to be repaired. Chief Van Scoter also reviewed the bids that have been received for the project. Chief Van Scoter answered any questions from the Board regarding the project and the bids received.

F. Arizona State Forestry Cooperative Rate Agreement
Assistant Chief Van Scoter reviewed for the Board the Arizona State Forestry Cooperative Rate Agreement. This agreement allows the District to participate in wildland deployments through the Arizona State Forestry Division and is reviewed and updated periodically. Chief Van Scoter answered any questions from the Board regarding the agreement.

G. Onpoint Communications Agreement
Fire Marshal Tanner provided information to the Board regarding the District's request to change from utilizing residential-style cable modems for the provision of the District's internet service to a system that would utilize a fiber optic feed. Fire Marshal Tanner answered any questions from the Board regarding the agreement and the differences between the cable modem and fiber optic service.

H. Draft Fiscal Year 2016-2017 Annual Budget & Operational Plan
Assistant Chief Dalton and Accounting Supervisor Poland reviewed any changes to the proposed budget since the Budget Workshop that was held on May 3, 2016. A couple of items required adjustment but they did not affect the overall budget total. Staff will be requesting approval of the proposed budget at the regularly scheduled Board meeting on May 19, 2016.

VIII. CALL TO THE PUBLIC

Resident Dick Cherry asked a question regarding the fiber optic system which was answered by Assistant Chief Van Scoter and Fire Marshal Tanner.

Resident Marianne Sikler had some questions regarding a neighboring District and its relation to the finances of North County Fire & Medical District. Fire Chief Biscoe clarified for Ms. Sikler that the finances of the two Districts have no connection. Ms. Sikler also had some comments about the height of a HAM radio antenna in Sun City West.

IX. SUGGESTED ITEMS FOR BOARD MEETING AGENDA/ADJOURNMENT

There were no new items suggested for the upcoming Board meeting. The meeting adjourned at 11:20 a.m.

Dusty Rhodes, Board Clerk

Approved