

FIRE DISTRICT OF SUN CITY WEST  
FIRE BOARD  
WORKSHOP SESSION

Tuesday, March 17, 2015

MINUTES

(Agenda items may have been taken out of order at the discretion of the Chairman.)

**I. CALL TO ORDER**

Board Chairman Wilson called the Fire Board Meeting to order on Tuesday, March 17, 2015, at 9:00 a.m. at the Fire District Administrative Office, 18818 N. Spanish Garden Drive, Sun City West, Arizona.

**II. ROLL CALL**

Members Present: Board Chairman David Wilson, Board Clerk Dusty Rhodes, Board Member Bill Hamel, Board Member Jack Meyer, Board Member Smitty Smith

Members Absent: None

Staff Present: Fire Chief Rob Biscoe, Assistant Chief Mary Dalton, Accounting Supervisor Coaleen Poland, Administrative Coordinator Deb Johnson,

Media Present: Tina Gamez, *Daily News-Sun*, Cecilia Chan, *The Independent*

**III. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

**IV. COMMUNITY SERVICE AWARD – AARON & CAMERON PAYNE**

The Board and District recognized Aaron and Cameron Payne who assisted their brother on two separate occasions during medical emergencies until emergency assistance could arrive.

**V. CALL TO THE PUBLIC**

Resident Marianne Sikler made some comments regarding her opinion that the District should change its name because it now encompasses much more than the environs of Sun City West. Ms. Sikler also had some comments regarding her District tax bill.

**VI. REVIEW OF MINUTES**

Chairman Wilson requested that the Board members review the minutes for consideration of approval at the regularly scheduled Fire Board meeting on March 19, 2015.

**VII. FINANCIAL REPORTS**

- A. Financial Services Division Current Events Summary for February 2015  
Accounting Supervisor Poland reviewed the Financial Services Division Current Events Summary and Monthly Financial Report for February 2015 and answered

any related questions from the Board members. Supervisor Poland also provided the Board with an update regarding the draft Fiscal Year 2015/2016 Annual Budget & Operational Plan Progress Update. The February 2015 Financial Services Division Current Events Summary and the Monthly Financial Report are attached to the official Fire Board Workshop packet.

#### **VIII. CURRENT EVENTS SUMMARIES, REPORTS, AND/OR CORRESPONDENCE**

- A. Emergency/Support Services Divisions Current Events Summary for February 2015  
In Assistant Chief Van Scoter's absence, Assistant Chief Dalton reviewed the Emergency/Support Services Divisions Current Events Summary for February 2015 and answered any questions from the Board. The Emergency/ Support Services Divisions Current Events Summary is attached to the official Fire Board Workshop packet.
- B. Administrative/Community Risk Management Divisions Current Events Summary for February 2015  
Assistant Chief Dalton reviewed the Administrative/Community Risk Management Divisions Current Events Summary for February 2015 and answered any questions from the Board related to the summary. Some of the Board members requested that the District inform the Board of any Sun Cities Firefighters Charities activities conducted in the District. Chief Dalton also updated the Board on the District's Re-accreditation process. The Administrative/Community Risk Management Divisions Current Events Summary is attached to the official Fire Board Workshop packet.

#### **IX. NEW BUSINESS**

- A. Federal Emergency Management Agency (FEMA) 2014 Fire Prevention & Safety (FP&S) Grant Application  
Assistant Chief Dalton reviewed for the Board the District's request for approval of the 2014 Fire Prevention & Safety Grant application submittal. The plan is to request smoke alarm, reflective address number signs, and safety education materials for the newly annexed and more rural areas of the District. If approved, the District's required match would be a maximum of \$5,600. Chief Dalton answered any questions from the Board.
- B. Gila River Indian Community Office of Special Funding 2015 Grant Application  
Assistant Chief Dalton reviewed for the Board the District's request for approval of the Gila River Indian Community Office of Special Funding 2015 Grant for a replacement brush truck. If approved, there is no match required for this grant.
- C. Ambulance Back-up Agreement between the Fire District of Sun City West Ambulance Service CON #114 and American Medical Response – Life Line Ambulance Service, LLC CON #62  
Chief Biscoe reviewed for the Board the District's request to institute a "back-up" agreement with American Medical Response/Life Line Ambulance (AMR). This

agreement would provide documentation allowing Sun City West Fire District and AMR the latitude to request ambulance service from each other if necessary without violating each organization's Certificate of Necessity. These requests for assistance would primarily be in the event of a major emergency or simultaneous emergencies which might overtax each entity's available equipment. Chief Biscoe answered any of the Board's questions. There was concern from some of the Board members that there would be a fiscal impact related to the agreement. Board Member Meyer was concerned that if there was no finite date of renewal, instead of the clause that either party could cancel at any time, that the agreement would not be reviewed on a regular basis. An additional question was that there might be the appearance that the District could not cover the area it has annexed. Chief Biscoe assured the Board that this was not the case and that the agreement would be in place for times of emergency and when the District's ambulances were busy during multiple emergencies.

*Public Comment: Resident Norm Benoit stated his support of the agreement and the rationale for it.*

(Break – 10:48-10:53 a.m.)

- D. Discussion Regarding Property Owner Annexation Requests  
Assistant Chief Dalton reviewed the proposed annexation requests. The benefits and injuries for both the property owners and the District if these properties are annexed were also discussed.
- E. 2011/2016 Business Plan (including Capital Improvement Plan) 2015 Update Process/Board Input  
Administrative Coordinator Johnson reviewed the progress of the 2015 Business Plan Update for the Board and answered any questions.

**X. AUTHORIZATION TO HOLD AN EXECUTIVE SESSION**

There was no motion to hold an Executive Session

**IX. NEW BUSINESS**

- F. Discussion & Possible Action re: Matters Related to the District's Annexation Efforts and/or Property Acquisition  
There was no discussion regarding this item as there was no Executive Session held.

**XI. SUGGESTED ITEMS FOR BOARD MEETING AGENDA/ADJOURNMENT**

There were no new items suggested for the upcoming Board meeting. The meeting adjourned at 11:10 a.m.

  
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Dusty Rhodes, Board Clerk