

NORTH COUNTY FIRE & MEDICAL DISTRICT  
GOVERNING BOARD  
WORKSHOP SESSION

Tuesday, January 19, 2016

MINUTES

(Agenda items may have been taken out of order at the discretion of the Chairman.)

**I. CALL TO ORDER**

Chairman Wilson called the Governing Board Meeting to order on Tuesday, January 19, 2016, at 9:00 a.m. at the District Administrative Office, 18818 N. Spanish Garden Drive, Sun City West, Arizona.

**II. ROLL CALL**

Members Present: Board Chairman David Wilson, Board Clerk Dusty Rhodes, Board Member Bill Hamel, Board Member Jack Meyer, Board Member Smitty Smith

Members Absent: None

Staff Present: Fire Chief Rob Biscoe, Assistant Chief Mary Dalton, Assistant Chief Tim Van Scoter, Accounting Supervisor Coaleen Poland, Administrative Coordinator Deb Johnson

Media Present: Philip Haldiman – *The Independent*

Public Comment: Residents Norm Benoit, Dick Cherry, and Marianne Sikler

**III. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

**IV. REVIEW OF MINUTES**

Chairman Wilson requested that the Board members review the minutes for consideration of approval at the regularly scheduled Board meeting on January 21, 2016.

**V. FINANCIAL REPORTS**

- A. Financial Services Division Current Events Summary for December 2015  
Accounting Supervisor Poland reviewed the Financial Services Division Current Events Summary and Monthly Financial Report for December 2015 and answered any related questions from the Board members. The December 2015 Financial Services Division Current Events Summary and the Monthly Financial Report are attached to the official Fire Board Workshop packet.

**VI. CURRENT EVENTS SUMMARIES, REPORTS, AND/OR CORRESPONDENCE**

- A. Emergency/Support Services Divisions Current Events Summary for December 2015  
Assistant Chief Van Scoter reviewed the Emergency/Support Services Divisions Current Events Summary for December 2015 and answered any questions from the Board. Assistant Chief Van Scoter gave the Board an update regarding the District's facility renovation and construction projects. The construction at Station 103 is essentially complete with some final "punchlist" items to finish. Station 104 opened on January 12 and has already responded to emergency calls. There are a few remaining "punchlist" items there as well. Assistant Chief Van Scoter also provided an update to the Board regarding the District's new apparatus. The two new ambulances are in service. Chief Van Scoter updated the Board on the 2015 Assistance to Firefighters Grant (AFG) Applications. The Emergency/Support Services Divisions Current Events Summary is attached to the official Fire Board Workshop packet.
- B. Administrative/Community Risk Management Divisions Current Events Summary for December 2015  
Assistant Chief Dalton reviewed the Administrative/Community Risk Management Divisions Current Events Summary for December 2015 and answered any questions from the Board related to the summary. Assistant Chief Dalton updated the Board on the Administrative Services being provided to Wittmann Fire District and gave a review of the January Arizona Fire District Association Conference. Assistant Chief Dalton answered any questions from the Board regarding these items. The Administrative/Community Risk Management Divisions Current Events Summary is attached to the official Fire Board Workshop packet.

**VII. NEW BUSINESS**

- A. District Engine 103 - Engine Rebuild  
Assistant Chief Van Scoter and Support Services Coordinator Hricziscse reviewed for the Board the necessity of an engine rebuild on District Engine 103. Cost estimates were provided and Assistant Chief Van Scoter and Coordinator Hricziscse answered any questions from the Board regarding the rebuild. If the repair goes as estimated, the engine should be back in service around the end of January.
- B. FY 2016/2017 to FY2021/2022 Strategic & Business Plan Process / Board Input  
Administrative Coordinator Johnson discussed with the Board the revision of the District's Strategic and Business Plan formats. It is tentatively planned to have the structure of the plans coincide more closely with the accreditation format. The structure will also be changed to a fiscal year format. Input will continue to be requested from the Board during the development process. Board Chairman Wilson stated that he would like to see something in the plan that deals with the transportation issues for seniors in the District.

C. Fiscal Year 2016/2017 Operational Budget Plan Process Overview / Timeline / Board Input

Accounting Supervisor Poland reviewed the Fiscal Year 2016/2017 Operational Budget Plan Process with the Board and requested that they check their calendars to confirm their availability for the scheduled dates.

VIII. CALL TO THE PUBLIC

Resident Dick Cherry asked whether the District felt that the solar project was saving the District money. Accounting Supervisor Poland stated yes but that she could do some additional research to get more precise figures.

Resident Marianne Sikler had a question regarding the opening of Station 104 which was answered by the Board.

Resident Norm Benoit had some questions regarding the Engine 103 engine rebuild which was answered by staff.

IX. SUGGESTED ITEMS FOR BOARD MEETING AGENDA/ADJOURNMENT

There were no new items suggested for the upcoming Board meeting. The meeting adjourned at 10:57 a.m.

  
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Dusty Rhodes, Board Clerk